

# ACA Monterey Bay Intergroup Retreat Committee Meeting Minutes

Friday, 4/18/25 10:13-11:10am

**Present:** Evie, Renee, Carol, Beverle, Shari, Jeannie, Dottie

Evie opened the meeting a few minutes late (zoom glitch) with the ACA Serenity Prayer  
March 21 minutes were approved unanimously Motion by Renee/Jeannie

## Old Business –

- **Timeline / project plan:**

- Evie emailed out a timeline in advance of the meeting. Suggested changes:
  - Instead of ‘recruit additional committee members if needed’, change to ‘Invite others to join committee’ perhaps 3 months ahead of convening the action committee. We can share in the meetings we go to about our experience.
  - Add publicity: notifying prior retreat attendees, other intergroups etc.
- Shari will put together and email more detailed timeline of May 10 – one for facility duties and one for committee. Including when facility people set up the amphitheater, Lower CE, coffee etc.

## Updates

- **Treasurer / Registration - Carol**

- We have collected payment from all but 2 of the 50 registrants and have 3 on the wait list. Emails followups to those who have not paid asking them to pay to hold their reservation, citing the waitlist.
- We discussed an individual on the waitlist who had asked to be able to come in and help. We decided we will honor the sequence of the waitlist requests and invite her to join the committee next time.

- **Facilities – Jeannie**

- Will ask if we can increase our attendee capacity to 60 (Contract limits us to 50).
- Jeannie explained she may be unable to attend as Facilities Contact due to mobility issues. She has prepared everything to meet her commitments for the day. Renee offered to pick the materials up from her if necessary. We all wish Jeannie good improvement with her condition and offer her our love and support
- Correction to minutes: At the end of the meeting we took a vote to see if we wanted to increase our enrollment if Camp Redwood Glen will allow it. Unanimous 6 in favor, although this was not a formal motion.

- **Activities – Program --**

- Shari agreed to work on a printable schedule. (The one on the website was purposely concise). Carol to email her a copy of what’s on the website.
- MAP and Program will be printed front/back and given to each registrant
- Carol will do the map when we finalize the program with locations

- **Publicity**

- Since we are booked we do not need additional publicity at this time

- **Hospitality - Shari**
  - Shari is ready to go! She will be flying in on Thursday 5/8.
- **Signs – Renee**
  - All the signs are made.
  - Renee needs some help writing where the signs go.
  - Will need help from Mitchell to hang the banner. Shari will add to the list of things the facility will be doing that day.
- **Check-in**
  - Renee will need list of registered individuals for check-in (Carol to provide).
  - We decided we don't need them to check their emergency contact info
- **Wish Bowl / Dissolving Bowl / God Bowl -- Dottie**
  - We discussed conflicting ideas about what to call this and will bring new ideas to the next meeting.
- **Food**
  - Evie ordered the Costco snacks (pretzels etc)
  - Beverle will make brownies, Renee will bring cookies / bars; Carol will bring snacks, Dottie will bring snacks.
- **Raffle – Dottie**
  - Dottie has tickets and bags, will handle as last time
  - Several great prizes were described

**Next meeting Friday, April 25 at 10:00am  
and meeting every Friday 10am until the retreat (May 2 and May 9)**

Evie closed the meeting at approximately 11:10 with the Unity Prayer.

Respectfully submitted, Carol G. April 21, 2025

Revised 4/26/25