

# ACA Monterey Bay Intergroup Retreat Committee Meeting Minutes

Wednesday, 1/8/25 10:00-11:01am

**Present:** Evie, Renee, Jeannie, Carol, Beverle, Dottie, Shari

Evie opened the meeting with the ACA Serenity Prayer

January 3 minutes were approved unanimously Motion by Jeannie/Dottie

## Updates

- Co-chair Evie will do the agendas and emails and she and Beverle will take turns running the meetings. She moved some topics that do not need frequent updates.
- Activities – Shari
  - Displayed a draft schedule for the day; much discussion ensued
  - Speaker will be 45 minutes, possibly in the morning.
  - Evie will get more information from her friend who does inner child work and might do a workshop, including an outline and whether she would expect payment.
  - Shari described and showed a flyer for her proposed new “Love Transforms the Inner Critic” workshop which was well received.
  - Jeannie volunteered to circulate a contact sign-up sheet (like a meeting phone list) that participants can write on at the event, to be emailed to all after the event.
  - Shari will schedule separate meetings to fine tune the activities schedule.
- Contracts / Facility - Jeannie reported response from Julia as included is in final agenda.
  - We get 2024 pricing (\$24 per person w/lunch) plus craft house at \$100
  - Our contract will guarantee 40 attendees with a maximum of 50.
  - Max capacity for Lower CE with no partitions is 100. With the hallway divider we may not be able to have tables for all participants. Julia didn't have a layout for this.
  - Insurance was \$175 vs \$119 last year due to a fee for waiver of subrogation (protects Salvation Army from liability for any untoward event on the day). Jeannie confirmed after the meeting that the contract requires this.
  - She will not buy insurance until we have a signed contract.
- Reservations & Treasurer – Carol displayed budget draft including the above pricing information and \$60 for RSVP software from web. We will not open reservations until about 2 months before the event. Assumes we charge \$30 each as last year.
- Publicity – Evie finalizing save the date flyer to be emailed and posted after signed contract.
- God Bowl – Dottie and group discussed different ways of doing this symbolic gesture.
- Speaker Getter – Renee will be asking some potential speakers, letting them know our theme is ‘Action Coming From Love’; assuming a 45 minute talk.
- New Business: Renee said she will order hats, color to be determined, and she will add the design/lettering. Probably need 10 to include others assisting on the retreat day.

## Next meeting Friday, January 17 at 10:00am

Evie closed the meeting at 11:01 with the Unity Prayer.

Respectfully submitted, Carol G. January 8, 2025 rev 1/10/25