



MONTEREY BAY ACA INTERGROUP IG# 654 MEETING MINUTES
Saturday, October 26, 2024 @ 4:00 pm
Zoom Meeting ID: 898 9797 7526 PC: 792214

ATTENDEES: INTERGROUP REPRESENTATIVES					
GROUP #	INTERGROUP MEMBER MEETING	IGR REP	PRESENT	PROXY	VOTES
CA1277	SUN 3:30 pm "Adult Loving Parent"	Sophia	X		1
WEB0287	SUN 6:00 pm "Laundry Lists"	Peg	X		1
CA1107	SUN 7:00 pm "Red Book Meeting" – Monterey	Need			
CA1264	MON 9:30 am "ACA Scotts Valley" – Scotts Valley	Need			
CA1371	MON 5:30 pm "Stepping up in ACA" – Scotts Valley	Beverle	X		1
CA1308	MON 7:00 pm Quaker House "Authentic Men"	Sven			
CA1233	TUE 12:30 pm "Inner Loving Parent – Inner Child"	Need			
CA1416	TUE 6:15 pm "Tony A Meditation" Quaker House	Carol	X		1
CA1601	TUE 7:00 pm "New Love ACA Group" - Monterey	Need			
CA 1169	WED 9:30 am Live Oak "Serenity Seekers"	Diane	X		1
CA1373	WED 5:30 pm "ACA@UCSC"	Need			
CA1170	THU 5:30 pm "Women in Recovery"	Need			
CA1553	THU 5:30 pm "Getting the Band Back Together"	Bob	X		1
WEB1329	FRI 8:15 am "8:15"	Shari	X		1
CA1276	SAT 9:00 am Barn Studio "Heart Circle"	Rosa			

ATTENDEES: OFFICERS/VISITORS					
TITLE	NAME	PRESENT	PROXY	VOTES	VISITORS
Chair	Evie	X		1	
Vice-Chair	Renée	X		1	
Secretary	Jeannie	X		1	
Treasurer	Dottie				
WSO Rep	Peg	X			
VISITORS					Caryn & Shaun

ATTENDEES: COMMITTEE CHAIRS/COORDINATORS					
COMMITTEES	STATUS	CHAIR	PRESENT	PROXY	VOTES
Website / Zoom	Active	Carol	X		
Workshop Coordinator	Active	Bob	X		
Quarterly Virtual Speaker Meeting	Active	Bob	X		
Literature Depot Host	Active	Carol (Interim) Need	X		
Outreach Committee	Active	Rosa			
H&I Committee		Need			
Retreat Committee	Active	Evie/Dottie	X		



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OPENING

- Evie opened meeting at 4:00 pm
 - ACA Serenity Prayer
 - Evie requested someone be responsible for meeting security - Carol volunteered
 - Welcomed all IG Reps and Visitors Caryn and Shaun
- Members read Mission Statement, Commitment to Service, 10th Tradition and 10th Concept, and Guidelines for ACA Business Meetings
- Roll call taken by Renée, voting rights clarified. Quorum established. (IGRs, proxies, officers and committee chairs/coordinators vote, visitors do not. One vote per person even if filling multiple roles.) 10 total voting members meeting one-less-than-2/3 quorum requirement of 8

MINUTES

Evie asked if everyone read and if there were any revisions to September 28, 2024 minutes

Motion to approve the September 28, 2024 minutes as submitted
 Motion made by Carol, seconded by Renée passed (10-0-0)

OFFICER REPORTS

- **Chairperson – Evie**
 - Announced the 2024 Retreat was a success
- **Vice Chairperson – Renée – No Report**
 - Pointed out the recent email from the Greater Bay Area ACA Intergroup announcing the November 9th Unity in Diversity Zoom Meeting with attached flyer to share with meetings
- **Secretary – Jeannie – No Report**
 - Intergroup Contact List was updated to include newest IG Rep, Shari, previously distributed
- **Treasurer – Dottie Absent – Carol gave abbreviated report – Screen shared October 21, 2024 Report (also attached to meeting agenda)**
 - October 7th Tradition Donations \$576.00 (including \$97 Retreat and Virtual Speaker Meeting \$79.00)
 - Retreat Raffle donation \$472.00
 - Plus Retreat Registrations \$1,769.11
 - Plus Literature Sales \$23.75
 - Minus Retreat payment to Facility \$1,346.00
 - Minus Retreat workshop copy charges \$46.36
 - In addition to following reserves

Prudent Reserve	\$800.00
Outreach	\$ 65.56
Events	\$ 56.41
Travel	\$150.00
 - \$3,665.44 [Total Reserves \$1,071.97] total balance \$4,737.41

Motion to accept October 21, 2024 Treasurer’s Report
 Motion made by Renée seconded by Carol and passed unanimously (10-0-0)



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OFFICER REPORTS CONT'D

- **WSO Rep – Peg**
 - First week of each month WSO holds a meeting introducing delegates to the responsibilities and how to be a designated delegate
 - WSO is currently without a charter
 - Charter Committee currently drafting a charter
 - WSO delegates to meet monthly to interact with meetings and WSO
 - \$2 million in literature sales

IGR REPORTS

- **Sunday 3:30pm “Adult Loving Parent” Sophia**
 - Virtual only
 - Attendance typically 6-10 weekly
 - 7th Tradition donations low
 - Format reading 8th, 13th, 14th, and 15th Chapters of Big Red Book
 - Attendees welcome to share on any topic
- **Sunday 6:00pm “Laundry Lists” – Peg**
 - Solid attendance of 8 maybe 10 regular attendees
 - Format staying the same - reading a different Laundry List Trait a month (4 versions) from LL Traits Workbook
 - Members share in depth
 - Business meeting first of the month
- **Sunday 7:00pm “Red Book Meeting” – Monterey - Need IGR No Report**
- **Monday 9:30 am “ACA of Scotts Valley” – Need IGR Renée gave abbreviated report**
 - New Secretary – Coco
 - In need of an IG Rep and Treasurer – Jeannie current interim treasurer
 - It’s in a good time slot especially for European and East Coast members
 - Attendance can be up to 20 with a few newcomers
- **Monday 5:30 pm “Stepping Up in ACA” - Beverle**
 - Meeting is surviving with committed core group of about 4 attendees with 5-8 showing up weekly
 - Newcomer Jamie still holding position as secretary and doing a great job
 - Format is reading/sharing on *Strengthening My Recovery*
- **Monday 7:00 pm “Authentic Men”- Sven Absent – Bob gave abbreviated report**
 - Well attended with members being supported to attend other meetings and Intergroup activities
 - Several members attended the recent Retreat and Virtual Speaker Meeting
- **Tuesday 12:30 pm “Inner Loving Parent-Inner Child” Need IGR No Report**
- **Tuesday 6:15 pm “Tony A Meditation” – Carol**
 - In person only at Quaker Meeting House
 - More in attendance at last meeting
 - 10 minute relaxing meditation and great sharing
- **Tuesday 7:00 pm “New Love ACA Group” Monterey – Need IGR No Report**
 - Listed on WSO website but doesn’t seem to be happening
- **Wednesday 9:30 am “Serenity Seekers” – Diane**
 - Need secretary
 - Typically, 2-3 new attendees with around 15 in attendance
 - Meeting is considering going virtual only
 - Currently money in reserve to cover some costs



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IGR REPORTS- CONT'D

- **Wednesday 5:30 pm “ACA @ UCSC” – Need IGR No Report**
 - Carol tried the Zoom number and it wasn’t connecting
- **Thursday 5:30 pm “Women in Recovery” – Need IGR No Report**
- **Thursday 5:30 pm “Getting the Band Back Together” – Bob**
 - Bob mentioned he hasn’t been attending –
 - Renée gave abbreviated report
 - Meeting is strong but a little smaller
 - New secretary, treasurer and literature and phone list service members
 - In person only
 - Rotating format
- **Friday 8:15 am “8:15” – Shari**
 - Great web only 45 minute meeting
 - Well attended – 27-32 – attendees
 - Recently zoom bombed but co-host handled it admirably
 - Study Chapters 8 and 15 in Big Red Book
- **Saturday 9:00am “Heart Circle” – Rosa Absent – Caryn (Visitor) gave abbreviated report**
 - Great meeting with consistent attendance
 - Last meeting 15 in person and 3 online attendees
 - Caryn is the secretary
 - **Last month’s report inclusion** - This is the only meeting awarding attendance Chips (first meeting of month) Newcomers get a chip and a newcomer packet

MEETINGS WITH NO CURRENT INTERGROUP REPRESENTATION

Sunday 7:00pm “Red Book Meeting”	Monday 9:30 am “ACA Scotts Valley”
Tuesday 12:30 pm “Inner Loving Parent – Inner Child”	Tuesday 7:00 pm “New Love ACA Group”
Wednesday 7:00 pm “ACA @ UCSC”	

COMMITTEE/COORDINATOR REPORTS

- **Literature Depot – Need Host - Carol Temporary Host** Report distributed with final agenda and screen shared
 - Current inventory

Big Red Book	0	Loving Parent Guidebook	5
12 Step Workbook	2	Newcomer Booklet	24
Strengthening My Recovery	1	New Hope – Ordered	0
Laundry List Workbook	2		

- October Sales \$259.70 Purchases \$0 Sales minus Purchases \$259.70
- Carol screen shared Literature Depot Price Review October 2024 (also distributed with agenda)
 - Breakdown of current individual literature costs to Intergroup and current price point with suggested new price points listed.



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COMMITTEE/COORDINATOR REPORTS - CONT'D

Motion to raise literature price points to the nearest flat dollar amount to round up from Intergroup’s costs.

Motion made by Shari and seconded by Renée passed [9-1-0]

New Literature Prices			
Big Red Book	\$20.00	Loving Parent Guidebook	\$13.00
12 Step Workbook	\$13.00	New Hope	\$ 9.00
Strengthening My Recovery	\$11.00	Newcomer Booklet	\$ 2.00
Laundry List Workbook	\$13.00		

- **Website/Zoom - Carol** – Screen shared Web Committee Report
 - SMTP.com discontinued (originally ordered for Retreat registration use); \$30/month
 - Constant Contract used for sending mailing to retreat participants also formatting limitations made it impractical to use with our monthly newsletter ; \$11/month
 - See note in Report regarding plugins needing security scans

- **Virtual Speaker Meeting - Bob**
 - October 21 meeting was well received with 35 attending
 - 3 great speakers
 - Bob reached out for help from other IG participants
 - Concern about Sponsor Corner participation
 - There were 7 looking for sponsors and no sponsors were in attendance
 - Idea to contact members who are sponsors to stay and speak about sponsorship
 - Renée offered to send Bob a Sponsorship handout she has used in workshops drafted from BRB
 - Next meeting is January 20, 2025
 - Concern about one of speaker’s using the forum to promote her book and book signing
 - Inappropriate and made some attendees uncomfortable

- **Workshop Coordinator – Bob**
 - Virtual Speaker Meeting January 19, 2025
 - Renee’s in person Laundry Traits Workshop commencing November 23 *please distribute flyer*
 - Mention made of Shari’s Grief Workshop on November 3 but not Intergroup sanctioned

- **Outreach Committee – Rosa** absent no Report

- **Retreat Committee** – Carol screen shared Retreat Financial Report (distributed with agenda)
 - 7th Tradition donation \$97.00 and Raffle proceeds \$472.00 Total net income to Intergroup \$775.22
 - Discussion held regarding how members participating in virtual meeting benefit from Retreat
 - The facility must have web and internet capabilities for retreat workshops to be offered online
 - Also there needs to be a designated person with knowledge to oversee the technical aspects
 - Carol mentioned her workshop printouts were available for distribution
 - First Aid Kit bought by Intergroup and used at Retreat is now with Renee
 - Evaluations submitted by retreat participants were very favorable
 - Participants enthusiastic to attend another retreat



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OLD BUSINESS

- **Second signatory for IG checking account – need volunteer**
 - Renée volunteered to be second signatory

Motion to assign second signatory responsibilities of Intergroup’s checking account to Renée
 Motion made by Bob seconded by Shari passed unanimously (10-0-0)

- **Workshop/meeting time conflict – continued discussion**
 - Tabled for November meeting
- **IG expansion to surrounding counties (Los Gatos)**
 - Jeannie was unable to attend Los Gatos meeting’s October business
 - Tabled for November meeting

NEW BUSINESS

- **Spring Retreat**
 - Retreat Committee met after the results of the retreat evaluations
 - There is definite interest in another retreat
 - Potential weekend retreat with bringing in an outside speaker
 - Retreat Committee will meet on Friday November 8th at 4:00 pm
 - Meeting will be listed on the web calendar
 - *Conscious Contact* will list Committee and meeting for participation

Motion to extend length of the current Intergroup meeting by 10 minutes
 Motion made by Renée and seconded by Shari and passed unanimously (10-0-0)

- **Not on Agenda New Literature Depot Host**
 - Carol introduced Caryn as very capable and willing to take over the Literature Depot responsibilities
 - She will assist Caryn for a smooth transition

Motion to appoint Caryn as new Literature Chairperson and Depot Host
 Motion made by Carol and seconded Renée and passed unanimously (10-0-0)

CONCLUSION

Please send any future agenda items to acamontereybay@gmail.com

The next Intergroup meeting scheduled for November 23rd, 2024 - 4:00-5:30 pm PST
 Zoom 898 9797 7526 passcode 792214

Motion to adjourn meeting
 Motion made by Renée seconded by Bob passed unanimously (10-0-0)

The meeting was adjourned at 5:40 pm following the ACA Unity Prayer

Respectfully Submitted, Jeannie Mac Intergroup Recording Secretary, November 2, 2024