

ACA Monterey Bay Intergroup Retreat Committee Meeting Minutes

Friday, 8/30/24 4:15-5:00pm

Present: Evie, Renee, Shari, Carol

Missed: Jeannie, Dottie, Beverle, Jamie, Rosa

Evie opened with the ACA Serenity Prayer

The August 23 minutes were approved unanimously with the correction that Dottie had brought the information that Mary Anne has an improv class /workshop.

Updates

Secretary (Jeannie absent) – Carol volunteered to take notes today.

Activities Scheduler (Jeannie, Shari, Evie, Beverle)

- Shari screen shared program timeline
- Discussed and agreed on offering the quieter workshops in the morning and the more spirited ones in the afternoon.

Registration (Carol, Evie)

- Carol screen shared the updated test registration page
 - Lunch information has been added; will also include salad bar add-ons
 - Per facility requirements, will add “no pets, no alcohol, no smoking except at basketball court, no children”
 - We will receive payment only by Venmo, cash or check; revise registration and RSVP to state Venmo is preferred
 - Dottie’s QR code has been added to facilitate Venmo payment
 - “What might I bring” section will be revised to also include 7th Tradition cash
 - Cut off registration on 9/25 to have head count and dietary needs (10 days in advance of the event)

Contracts (Jeannie absent but emailed response from the facility re: last week’s questions)

1. Friday September 13th works for me, except I'd have to limit the tour between 12-1.
2. There is plenty of parking! I'll include a parking map for you to look over. There will be cars from the other group on site, but there is typically enough parking.
3. There is parking scattered around camp; some are close to the buildings, but because we will have the other group on their way out, some of the available parking may not be close.
4. Yes, both Lower CE and the dining hall are wheelchair accessible, as is the campfire amphitheater.
5. We do have a TV in Lower CE that you can connect a computer to and project any slides you may have.
6. Okay, thanks for letting me know. We will light the fire around 4:25-4:30.
7. Once you have all your dietary restrictions in, let me know and we will get those numbers to the kitchen.
8. You are more than welcome to use the campfire amphitheater for your improv class! We have a stage and

sound system down there which you can use if you want.

9. If you'd like to include this in your letter, these are the site rules we usually give to overnight guest groups:

- All areas of camp are non-smoking, except basketball court
- No alcohol, wine, beer, or drugs allowed on campgrounds
- No pets allowed on campgrounds
- All children must remain under parent or guardian supervision

Treasurer (Dottie absent)

Publicity (Evie, Carol)

- Shari noted we might get participants from a broader area if we post on adultchildren.org. We decided to do this and state that advance payment by Venmo is required for out-of-area attendees.
- Renee noted we might get walk-ins so will need a paper registration form (Carol will provide) to collect emergency contact information.
- Evie will provide a final flyer for the retreat including information on cost, how to register, times. This will be on the website and circulated at meetings.

Literature (Carol)

- Because printing and managing trifold adds tasks, we decided to also skip the trifolds and focus on the content of the retreat.

Raffle (Dottie absent)

- Renee will provide a flyer soliciting raffle prizes, emailing to the committee members by Sunday
- Shari reported that the Monday meeting has come up with a cozy raffle prize

God box (Dottie absent)

- It was noted that the box will be flammable

Food (Beverle & Evie) – still planning to meet in September to organize

Open positions

- None: Bob has agreed to be speaker, Jamie is Hospitality person

Old business

Questions raised in 8/23 meeting were answered in email from site (see “Contracts”)

Next meeting Friday, September 6 at 4:15pm

Evie closed the meeting at 4:59 with the Unity Prayer.

Respectfully submitted,

Carol G.

August 30, 2024