



ACA Monterey Bay Intergroup  
Retreat Committee Meeting  
Wednesday May 8, 2024 4:30-5:30 pm  
Via Zoom 898 9797 7526 passcode 792214

**Present:** Beverle, Carol, Dottie, Evie, Jeannie Mac  
**Missed:** Renée, Rosa

Evie opened the meeting with the Serenity Prayer  
*Monterey Bay Intergroup Guidelines for Business Meetings* were read

The April 19, 2024 Retreat Committee minutes were approved as written with one change – reference made to next meeting was May 22, 2024 and was corrected to May 8, 2024

**Review Locations/Document Requirements**

- The excel spreadsheet, drafted by Carol, was filled in with facilities information from
  - Koinonia Conference Center, Corallitos
  - Redwood Glen Camp & Conference Center, Scotts Valley
  - Resource Center for Non-Violence, Santa Cruz
  - Peace United Church, Santa Cruz
- Discussion was held regarding the pros and cons of each location.

**Motion** to hold the ACA One Day Retreat on Sunday, October 6, 2024 at the Redwood Glen Camp & Conference Center, Scotts Valley

Motion was made by Jeannie and seconded by Beverle and passed unanimously

Rationale, the Redwood Glen site will give participants an outdoor experience, the site offers facilities in keeping with a day away from routine, and the ability to order lunch. The facilities will allow two workshops to be held simultaneously, a craft area inbetween the workshop rooms, and the site is affordable.

- Evie will get in touch with the Redwood Glen facilities manager to get more information about timeline and deposit requirements
- There was discussion regarding the cost of Retreat (\$24.00) might be prohibitive to some members
  - It was decided that the registration form would offer a \$24.00 registration that included lunch
  - Registration form would also include a \$12.00 registration bring your own lunch
  - Mention was made of the 7<sup>th</sup> Tradition being circulated at the Retreat and raffle which was tabled until next meeting

**Review position duties** (document amended and attached to Agenda)

- Evie asked the Committee members to read the revised Job Descriptions and bring back any changes to the next Committee meeting

**Review Open and Filled Committee Positions**

- **Filled Positions**
  - Co-Chairs – Evie and Dottie
  - Secretary – Jeannie
  - God Can – Dottie
  - Raffle – Dottie



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- **Open Positions** (filled at meeting in bold)
  - Program Co-Chairs **Evie and Jeannie**
  - Speaker Getter – (renamed, previously, Retreat Speaker Getter)  
Beverle volunteered to be the Welcome Speaker to open up the Retreat
  - Activities Scheduler (renamed, previously, Program Chair)
    - Chair -
    - **Beverle** Assistant to Chair
  - Registration Chair/Co-Chair(s) Renée contingent on availability
  - Contracts – Jeannie
  - Treasurer –
  - Retreat House Liaison –
  - Publicity – Evie (flyer) Carol (posting info) Jeannie (Flyer sent to IG Reps/*Conscious Contact* )
  - Hospitality – Suggested Rosa
  - Literature – Intergroup Literature Chair
  - Beverages – **Jeannie**
- Jeannie volunteered to reach out to Shari to ask her to lead a workshop
- Evie also mentioned it is imperative we recruit more Committee members
  - Discussion was held regarding talking about the Committee at our various meetings and soliciting service
  - Evie will also put this on the next Intergroup meeting's agenda
- It was suggested that the Hospitality and the Registration positions be adjusted to one position

**Retreat Budget**

- More information needs to be collected
- Next meeting we will work on drafting a proposed budget to present to Intergroup in May or June

**Next Meeting Date/Time:** Wednesday, May 22, 2024 4:30-5:30 pm

The meeting was adjourned at 5:30 pm with the Unity Prayer

Respectfully submitted,

Jeannie Mac  
5/8/24