



MONTEREY BAY ACA INTERGROUP IG# 654 MEETING MINUTES

Saturday, July 27, 2024 @ 4:00 pm

Zoom Meeting ID: 898 9797 7526 PC: 792214

ATTENDEES: INTERGROUP REPRESENTATIVES					
GROUP #	INTERGROUP MEMBER MEETING	IGR REP	PRESENT	PROXY	VOTES
CA1277	SUN 3:30 pm "Adult Loving Parent"	Sophia		Molly	1
WEB0287	SUN 6:00 pm "Laundry Lists"	Need			
CA1107	SUN 7:00 pm "Red Book Meeting" – Monterey	Need			
CA1264	MON 9:30 am "ACA Scotts Valley" – Scotts Valley	Need			
CA1371	MON 5:30 pm "Stepping up in ACA" – Scotts Valley	Beverle	X		1
CA1308	MON 7:00 pm Quaker House "Authentic Men"	Sven			
CA1233	TUE 12:30 pm "Inner Loving Parent – Inner Child"	Need			
CA1416	TUE 6:15 pm "Tony A Meditation" Quaker House	Carol	X		1
CA1601	TUE 7:00 pm "New Love ACA Group" - Monterey	Need			
CA 1169	WED 9:30 am Live Oak "Serenity Seekers"	Diane	X		1
CA1373	WED 5:30 pm "ACA@UCSC"	Need			
CA1170	THU 5:30 pm "Women in Recovery"	Victoria	X		1
CA1553	THU 5:30 pm "Getting the Band Back Together"	Bob	X		1
CA1276	SAT 9:00 am Barn Studio "Heart Circle"	Rosa	X		1

ATTENDEES: OFFICERS/VISITORS					
TITLE	NAME	PRESENT	PROXY	VOTES	VISITORS
Chair	Evie	X		1	
Vice-Chair	Renée		Shari	1	
Secretary	Jeannie	X		1	
Treasurer	Dottie	X		1	
WSO Rep	Peg	X		1	
VISITORS					

ATTENDEES: COMMITTEE CHAIRS/COORDINATORS					
COMMITTEES	STATUS	CHAIR	PRESENT	PROXY	VOTES
Website / Zoom	Active	Carol	X		
Workshop Coordinator	Active	Bob	X		
Quarterly Virtual Speaker Meeting	Active	Bob	X		
Literature Depot Host	Active	Carol (Interim)	X		
Outreach Committee	Active	Rosa	X		
H&I Committee		Need			
Retreat Committee	Active	Evie/Dottie	X		



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OPENING

- Evie opened meeting at 4:03 pm
 - ACA Serenity Prayer
 - Evie requested someone be responsible for meeting security - Carol volunteered
 - Welcomed all IG Reps – Molly proxy for Sophia (Sun 3:30 pm Adult Loving Parent), and Shari proxy for Renée, Vice Chair
 - Announced meeting was being recorded
- Members read Mission Statement, Commitment to Service, 7th Tradition and 7th Concept, and Guidelines for ACA Business Meetings
- Roll call taken by Shari, (Renée’s proxy Shari taking over as Vice-Chair for this meeting), and voting rights clarified. A quorum was established. (IGRs, proxies, officers and committee chairs/coordinators vote, visitors do not. One vote per person even if filling multiple roles.) 12 total voting members meeting one-less-than-2/3 quorum requirement of 8

MINUTES

Evie asked if everyone read and if there were any revisions to May 24, 2024 minutes

Motion to approve the May 25, 2024 minutes as submitted
Motion made by Carol, seconded by Beverle passed (11-0-1)

OFFICER REPORTS

- **Chairperson** – Evie – No Report
 - **Vice Chairperson** – Renée absent, Shari proxy – No Report
 - **Secretary** – Jeannie – No Report
 - **Treasurer** – Dottie – Screen shared June 16, 2024 Report (which was also attached to meeting agenda email) after thanking Carol for assisting her in drafting current report
 - No July 7th Tradition Donations
 - Paid web host \$35.99
 - Paid \$50.00 for Dealings with Feelings Workshop handouts
 - Paid \$150.00 Dealings with Feelings Workshop facility rental
 - \$5.00 June 7th Tradition Donation
 - Corrected \$3.00 7th Tradition error
 - Literature Sales \$17.00
 - In addition to following reserves

Prudent Reserve	\$800.00
Outreach	\$ 65.56
Events	\$ 56.41
Travel	\$150.00
- [Total Reserves \$1,071.97] total balance \$2,369.97

Motion to accept the Treasurer’s Report of June 16, 2024 as submitted
Motion made by Carol, seconded by Beverle, passed unanimously (12-0-0)



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OFFICERS REPORTS CONT'D

- **WSO Rep – Peg**
 - Follow-up report of WSO email regarding counterfeit Big Books being sold
 - WSO has contacted various sellers, *i.e.*, Amazon and have had the fraudulent sellers pulled
 - WSO is pursuing a lawsuit against fraudulent sellers
 - Email may be circulated soliciting donations to help defray lawsuit cost
 - Next WSO meeting August 17th – 6:00 am – 10:00 am PST

IGR REPORTS

- **Sunday 3:30pm “Adult Loving Parent” Molly proxy for Sophia**
 - Virtual only
 - Attendance growing 7-8
 - Treasury balance unknown
 - The format is reading from the 8th, 13th, 14th, and 15th Chapters of Big Red Book and Loving Parent shares, attendees welcome to share on any topic
- **Sunday 6:00pm “Laundry Lists” – Need IGR Carol gave abbreviated report**
 - Core participants of 4-5
 - Secretary resides in Boston, Carol screenshares
 - Format includes reading a different Laundry List Trait a month (4 versions) from LL Traits Workbook
 - End with reading Promises or Bill of Rights
- **Sunday 7:00pm “Red Book Meeting ” – Monterey - Need IGR No Report**
- **Monday 9:30 am “ACA of Scotts Valley “– Need IGR Jeannie gave abbreviated report**
 - 23 attended last meeting with 3 newcomers
 - Current treasury balance approximately \$237.32
 - Last contributions to Intergroup and WSO were made in January (60/40 split of \$400 - \$240 to IG/\$160 to WSO)
 - Meeting incorporates one-minute pause for 7th Tradition donations
- **Monday 5:30 pm “Stepping Up in ACA” - Beverle**
 - Online meeting only
 - Nice little meeting with 4 core attendees
 - Evie secretary, Dottie treasurer, Shari screenshares
 - No current treasury balance
 - Format is reading/sharing on *Strengthening My Recovery*
- **Monday 7:00 pm “Authentic Men”- Sven Absent – Bob gave abbreviated report**
 - Meeting has really taken off 20 consistently attend
 - In person only
- **Tuesday 12:30 pm “Inner Loving Parent-Inner Child” Need IGR no Report**
- **Tuesday 6:15 pm “Tony A Meditation” – Carol**
 - In person only at the Quaker Meeting House
 - Meeting needs support
 - Having difficult time paying July rent (\$25.00) – will negotiate with Meeting House
 - Needs new treasurer and secretary
 - Format is guided meditation and reading from *Tony A’s Laundry List* book



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IGR REPORTS – CONT'D

- **Tuesday 7:00 pm “New Love ACA Group” Monterey – Need IGR No Report**
- **Wednesday 9:30 am “Serenity Seekers” – Diane**
 - Virtual only
 - 15 average attendance
 - Had a zoom bomber recently
 - Currently does not have much in treasury
 - Suggestion made format inclusion regarding meeting break for one minute for 7th Tradition contributions
- **Wednesday 5:30 pm “ACA @ UCSC” – Need IGR No Report**
- **Thursday 5:30 pm “Women in Recovery” – Victoria**
 - Great little meeting
 - 4 rotating secretaries
 - Attendance seems to be consistent
 - Format continues to be the same
- **Thursday 5:30 pm “Getting the Band Back Together” – Bob**
 - In person only – Meeting going well
 - Format rotates – shares and readings
 - Strong attendance about 18 routinely attend
 - 3 newcomers last meeting
- **Saturday 9:00am “Heart Circle” – Rosa**
 - Hybrid
 - Will note on website that it will be held online only if there is an on sight tech available
 - Format is reading/sharing *Strengthening My Recovery*
 - Needs new secretary and treasurer

MEETINGS WITH NO CURRENT INTERGROUP REPRESENTATION	
Sunday 6:00pm “Laundry Lists”	Sunday 7:00pm “Red Book Meeting” – Monterey
Monday 9:30 am “ACA Scotts Valley”	Tuesday 12:30 pm “Inner Loving Parent – Inner Child”
Tuesday 7:00 pm “New Love ACA Group” Monterey	Wednesday 7:00 pm “ACA @ UCSC”

COMMITTEE/COORDINATOR REPORTS

- **Literature Depot – Need Host - Carol Temporary Host** Report distributed with final agenda and screen shared
 - Current inventory
 - 0 Big Red Books
 - 0 Yellow Step Workbooks
 - 6 Strengthening My Recovery
 - 0 Laundry List Workbooks
 - 4 Loving Parent Guidebooks
 - 0 Newcomer Booklets
 - July Sales \$259.50 Purchases \$0 Sales minus Purchases \$259.50



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COMMITTEE/COORDINATOR REPORTS - CONT'D

- **Carol has been hosting the Literature Depot for 2 years – Charter allows 2 year term only**
 - Service position with abbreviated job description details will be listed in next *Conscious Contact*

Motion Order 5 copies of new WSO newcomer publication *New Hope* -\$12.00 each (\$60.00 plus \$18.00 shipping)
Motion made by Rosa and seconded by Jeannie – passed unanimously (12-0-0)

- **Website/Zoom - Carol** - Site Traffic Graph not distributed with final agenda - screen shared
 - Migration to GoDaddy web host provider accomplished
 - Registration service PorkBun is now utilized
- **Quarterly Potluck Speaker Meeting - Bob**
 - Held Sunday, July 21st
 - Well attended
 - Amazing speakers
 - Silly game – Name That Tune – was quite successful
 - Dottie mentioned there were no 7th Tradition donations made
 - Bob will insert in format suggested donation of \$5.00 for next meeting
 - Next Quarterly Speaker Meeting Sunday October 20th
 - Please let Bob know if you have any suggested speakers (will be mentioned in *Conscious Contact*)
- **Workshop Coordinator – Bob**
 - Saturday June 8th Dealings with Feelings Workshop well attended and well received
 - Went through the 29 evaluations which were quite positive
 - 33 in attendance
 - Handouts were great
 - Thank You Shari!
- **Outreach Committee – Rosa**
 - Facebook Group page ready to launch
 - Email will be sent to IGRs for soft launch to go onto page to join Group and give feedback
 - In order to join one must have a Facebook account
 - Suggestion made that page have a graphic and mention of the Laundry List Traits
 - Reference made as Adult Children of Alcoholics *and Dysfunctional Families*
 - Administration of Group will be discussed at next Committee meeting
 - Flyer will be drafted and distributed for next IG meeting
 - Suggestion made website will have a button to join Group
- **Retreat Committee – Evie and Dottie** gave report
 - Last meeting held July 26 with the newest member Shari, Co-Activities Scheduler
 - Please announce Committee is welcoming new members to assist in retreat planning
 - Several positions are still needing to be filled, including
 - Speaker Getter
 - Location Point Liaison
 - Hospitality Chairperson
 - Job Descriptions for these positions can be found on website



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COMMITTEE/COORDINATOR REPORTS - CONT'D

Motion made that the Redwood Glen Camp & Conference Center, Scotts Valley contract can be signed on behalf of Intergroup with \$960.00 commitment – guaranteed 40 attendees At \$24.00 per person (\$12.00 facilities rental/\$12.00 lunch per person). Jeannie made motion Shari seconded passed unanimously (12-0-0)

Motion to pay \$119.92 for mandatory insurance premium for one day retreat. Jeannie made motion Carol seconded motion passed unanimously [12-0-0]

- Carol screen-shared a Financial Analysis and Budget Request
 - reflecting proposed \$30.00 per person Retreat registration fee
 - using cost of Event Tickets Plus with Stripe (service allowing credit cards to pay registration fee)
 - Event Tickets Plus (service allowing PayPal to be used)
 - Reflecting proposed profit margin
- Discussion held regarding absorption by Intergroup to pay for one year subscription of Event Tickets Plus
 - This service automatically deposits the registration fees into the Intergroup bank account
 - Creates a necessary list of registrants
 - Also allows registrants to indicate an emergency contact, which is mandated by the facilities contract

Motion for Intergroup budget to absorb cost of one year subscription time fee of Event Tickets Plus for Retreat registration (\$99.00)
Jeannie made the motion and Dottie seconded unanimously passed (12-0-0)

- Evie will send email to IGRs with retreat committee job descriptions to solicit participation from meeting participants
- Next Retreat Committee meeting Friday, August 9 at 4:15, included on website calendar
 - All are welcome to attend
 - Blurb soliciting new committee members will be in the next *Conscious Contact*

OLD BUSINESS

- **Hybrid Intergroup Meeting Site Research Update - Rosa**
 - Rosa provided information regarding various local libraries (some hybrid) conference rooms
 - Online connectivity is no charge
 - Currently looking at Santa Cruz libraries only
 - Rosa will check out the various rooms
- **Purchase of First Aid Kit**
 - Necessary for upcoming Retreat as mandated in the contract
 - About \$25.00
 - Discussion about IG expense as opposed to Retreat
 - Mention made that if IG purchases, an IG member will need to be responsible for the Kit



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OLD BUSINESS – CONT'D

Motion for Intergroup to purchase First Aid Kit (approximately \$25.00-\$50.00) to be used at various workshops and retreats, including October 6 Retreat.
Rosa made motion, Carol seconded passed unanimously (11-0-0)

NEW BUSINESS

- **Identify additional signer for IG bank account**

- Our Charter requires two signatories
- Dottie as Treasurer is one

Motion to allow Victoria to be co-signer of the Intergroup's bank account.
Jeannie made motion, Beverle seconded passed unanimously (11-0-0)

- **New meeting (not on agenda)**

- Shari started an online only Big Book meeting held Fridays at 8:15 am for 45 minutes
 - Has been well received
 - Would like to register this meeting with the WSO
 - Would like this meeting to be listed on the IG website
 - Needs to furnish an Intergroup number as reflecting being sponsored by an Intergroup

Motion to register as Monterey Bay Intergroup new online only meeting Big Book Study held Fridays at 8:15 am. Such meeting to use Intergroup's WSO number (#654) and meeting to be listed on WSO website together on the Monterey Bay Intergroup website.
Dottie made the motion, Molly seconded and passed unanimously (11-0-0)

CONCLUSION

Please send any future agenda items to acamontereybay@gmail.com

The next Intergroup meeting scheduled for August 24, 2024 - 4:00-5:30 pm PST
Zoom 898 9797 7526 passcode 792214

Motion to adjourn meeting
Motion made by Rosa seconded by Carol, passed unanimously (11-0-0)

The meeting was adjourned at 5:30 pm following the ACA Unity Prayer

Respectfully submitted,

Jeannie Mac
Intergroup Secretary
August 2, 2024