

# MBACA MEETING AGENDA

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Location: [Meeting by Zoom ID: 898 9797 7526 PW: 792214](#)

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Date: **Saturday, March 23, 2024**

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Time: 4-5:30 PM

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## AGENDA DETAILS

### I. WELCOME

- a. ACA Serenity Prayer
- b. Request Volunteer to protect meeting from zoom hackers

### II. READINGS

- a. Mission Statement and Commitment to Service of Monterey Bay ACA Intergroup
- b. 3rd Tradition and 3rd Concept
- c. Guidelines for Business Meetings

### III. WELCOME TO ALL THE IG REPS

- a. Vice Chair recognizes any new IG /reps, proxies and visitor.
- b. Determine who is eligible to vote

### IV. MINUTES

- a. Review of February minutes
- b. Motion to accept minutes

### V. REPORTS

- a. OFFICERS
  - i. Chairperson – Evie
  - ii. Vice Chairperson – Renee
  - iii. Secretary – Jeaninie
  - iv. Treasury – Dottie
  - v. WSO Representative - Peg
- b. INTERGROUP – from area meetings representatives

c. COMMITTEE AND COORDINATOR

- i. Literature – Carol
- ii. Website – Evie
- iii. Virtual Speaker Meeting – Bob
- iv. Workshop Coordinator – Bob
- v. Outreach – Rosa
- vi. Retreat – Evie / Dottie
- vii. Hospitals and Institutions - Kyle

**VI. OLD BUSINESS**

- a. Proposed changes to charter (doc attached)
- b. Intergroup participation update
- c. Hybrid intergroup meeting update

**VII. NEW BUSINESS**

**VIII. CONCLUSION**

- a. Next meeting to be held April 19, 2024
- b. Motion to adjourn

ACA Monterey Bay InterGroup												
Cash Sources and Uses												
2024												
	Group	Source/Payee	Type	7th Trad.	Group Donation	Event	Lit. Sales	R	Lit. Purchase	Payment	Totals	
01/01/24		Beginning Balance						*			\$516.76	
01/01/24	CA1264	Monday 9:30 SV	VN		\$240.00			*			\$756.76	
1/15/24	CA1553	Getting the Band back	VN		\$100.00			*			\$856.76	
01/21/24		IG Speaker Meeting	VN	\$30.00				*			\$886.76	
1/22/24	AC82458	Literature Purchase	VN					*	\$149.75		\$737.01	
01/23/24	LPG WS	Literature Sales	VN				\$151.75	*			\$888.76	
01/27/24	CA1553	Literature sales	VN				\$127.00	*			\$1,015.76	
1/27/24		Literature sales IG open house	VN				\$37.50	*			\$1,053.26	
1/28/24		Open house Raffle	VN			\$10.00		*			\$1,063.26	
1/29/24		LL workshop	VN		\$34.00			*			\$1,097.26	
1/29/24		Open house expense	VN					*		\$68.00	\$1,029.26	
1/29/24		Website backup	VN					*		\$4.99	\$1,024.27	
1/30/24		IG open house raffle	BA			\$274.00		*			\$1,298.27	
1/30/24		IG open house 7th trad	BA	\$67.00				*			\$1,365.27	
2/2/24		Open house Deposit return	VN			\$50.00		*			\$1,415.27	
2/6/24	AC83414	Literature Purchase	VN					*	\$191.67		\$1,223.60	
2/13/24	AC1233	Literature Sales	VN				\$145.50	*			\$1,369.10	
2/16/24		Mistaken Venmo transfer	VN	\$17.00				*		\$16.00	\$1,370.10	
2/27/24		Website backup	VN					*		\$4.99	\$1,365.11	
3/9/24	CA1276	Literature Sales	VN				\$21.50	*			\$1,386.61	
3/9/24	CA1553	Literature Sales	VN				\$18.00	*			\$1,404.61	
3/7/24		Literature Purchase	VN					*	\$176.18		\$1,228.43	
3/3/24	CA1276	Literature Sales	VN				\$11.75	*			\$1,240.18	
3/3/24	CA1553	Literature Sales	VN				\$60.50	*			\$1,300.68	
<b>Totals</b>				\$114.00	\$374.00	\$334.00	\$573.50		\$517.60	\$93.98	\$1,300.68	
											<b>Reserves</b>	
											Prudent	\$800.00
											Outreach	\$65.56
											Events	\$56.41
											Travel	\$150.00
											<b>Total Reserves</b>	<b>\$1,071.97</b>
											<b>Grand Total</b>	<b>\$2,372.65</b>

## ACA Monterey Bay Intergroup IG654 LITERATURE INVENTORY REPORT

**Mar 2024**

ITEM	2/19/24 BEGINNING QUANTITY	# BOUGHT	# SOLD	3/20/24 ENDING QUANTITY
BIG RED BOOK - HARD COVER	2	6	4	4
12 STEP WORKBOOK	2	0	0	2
STRENGTHENING MY RECOVERY -SO	6	0	0	6
LAUNDRY LIST WORKBOOK	2	0	0	2
LOVING PARENT GUIDEBOOK	4	5	3	6
NEWCOMER BOOKLET	29	5	2	32
<b>TOTAL LITERATURE INVENTORY</b>				

OUR PRICE	BEGINNING INVENTORY VALUE	ENDING INVENTORY VALUE
* \$18.50	\$37.00	\$74.00
\$12.00	\$24.00	\$24.00
\$10.00	\$60.00	\$60.00
\$12.00	\$24.00	\$24.00
\$11.75	\$47.00	\$70.50
\$1.25	\$36.25	\$40.00
	<b>\$228.25</b>	<b>\$292.50</b>
		<b>\$ 64.25</b>

Total Sales	Total New Stock Purchased	Sales minus Purchases
\$ 111.75	\$ 176.18	\$ (64.43)

\* BRB price 7/27/22 from \$12.58 to \$15.60 per WSO price incr to \$21; corr 10/22 to \$18.50 to incl tax

GIFTS TO NEWCOMERS	Prior YTD	This month	Ending YTD	stamp price	
NC Pamphlets	5		5		
Speaker Meeting NC Gift Books	1		1		
Books / pamphlets	\$ 26.00	\$ -	\$ 26.00		
Postage	\$ 3.96	\$ -	\$ 3.96	\$ 0.66	
<b>Total</b>	<b>\$ 29.96</b>	<b>\$ -</b>	<b>\$ 29.96</b>		

Change in inventory value

### FILLED ORDERS

	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	TOTALS:
	3/6/24	3/2/24	3/6/24	3/9/24										QTY & \$
BIG RED BOOK - HARD COVER qty	2		1	1										4
" amt	\$ 37.00	\$ -	\$ 18.50	\$ 18.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74.00
12 STEP WORKBOOK qty														0
" amt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STRENGTHENING MY RECOVERY qty														0
" amt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LAUNDRY LIST WORKBOOK qty														0
" amt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LOVING PARENT GUIDEBOOK qty	2	1												3
" amt	\$ 23.50	\$ 11.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.25
NEWCOMER BOOKLET qty				2										2
" amt	\$ -	\$ -	\$ -	\$ 2.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2.50
Cost of newcomer/gift					\$ -	\$ -								\$ -
Markup for non Meeting events														\$ -
Postage for newcomer / gift	\$ 60.50	\$ 11.75	\$ 18.50	\$ 21.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 111.75
														\$ -

Deann for Thur Gettin' the Band  
 Donna for Heart Circle  
 Deann for Thur Gettin' the Band  
 Donna for Heart Circle

### INCOMING SHIPMENTS RECEIVED

Order#: AC84783

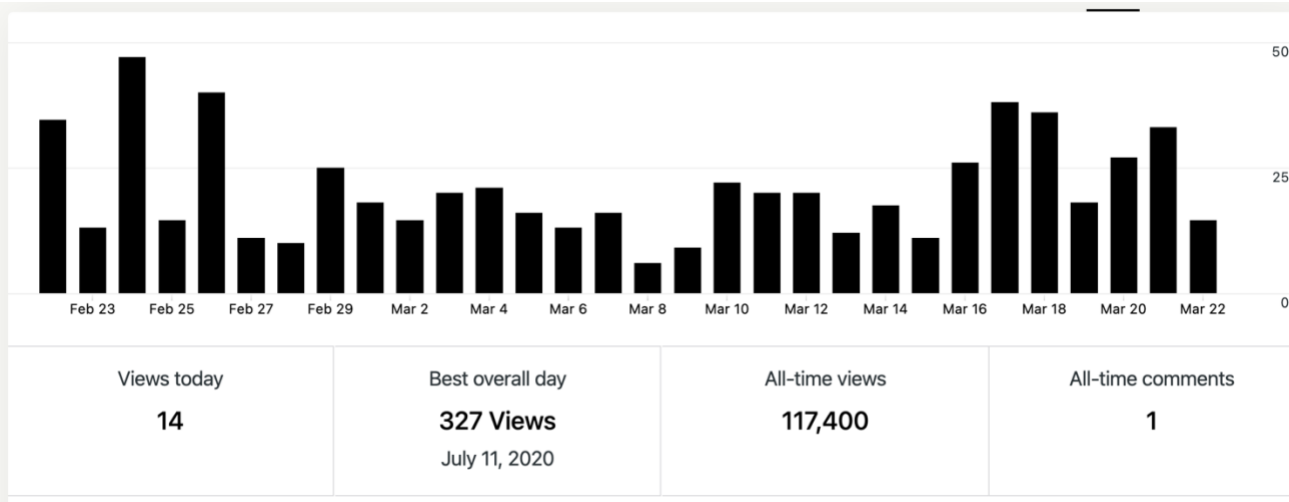
Date	3/1/24	TOTALS
BIG RED BOOK - HARD COVER	6	6
12 STEP WORKBOOK		0
STRENGTHENING MY RECOVERY - SOFT		0
LAUNDRY LIST WORKBOOK		0
LOVING PARENT GUIDEBOOK	5	5
NEWCOMER BOOKLET	5	5

Total paid: \$176.18 \$176.18

	Count	Initials	DATE
BIG RED BOOK - HARD COVER	4	ccg	3/20/24
12 STEP WORKBOOK	2	ccg	3/20/24
STRENGTHENING MY RECOVERY - SO	6	ccg	3/20/24
LAUNDRY LIST WORKBOOK	2	ccg	3/20/24
LOVING PARENT GUIDEBOOK	6	ccg	3/20/24
NEWCOMER BOOKLET	32	ccg	3/20/24

Photo confirmation-->





**ACAMontereybay.or Website maintenance and support**

Vendor	Contact	Product	Description/ Functionality	Frequency/ Cost Renewal	\$ per year	Comments
Bluehost	bluehost.com	Hosting - Basic				auto bills to treasurer visa
BlueHost	bluehost.com	Hosting 3 years		323.64 3yrs/to Jun/24	107.88	8.99/mo
BlueHost	bluehost.com	Domain name registration		19.99 Year/June	19.99	1.67/mo as of 2023
BlueHost	bluehost.com	Domain privacy protection		15.00 Year/June	15.00	1.25/mo as of 2023
BlueHost	bluehost.com	Jetpack backup daily		4.99 Month		59.88

**202.75 Total BlueHost Services**

**Proposed Vendor**

GoDaddy	godaddy.com	Managed WordPress Deluxe		191.88 1yr to May/25	<b>191.88</b>	<b>Total GoDaddy Services</b>
		Includes domain and privacy		203.88 2nd year		
		Includes daily backups				

**Plugins:**

Vendor	Contact	Product	Description/ Function	Frequency/ Cost Renewal	\$ per year	Comments
	theeventscale ndar.com	Events Calendar PRO	Recurring events	99.00 Year /April 7	99.00	Originally purchased 4/2022; autorenewed 2023 \$99 to Evie

**301.75 Total per year current**  
 290.88 Total per year / GoDaddy first year  
 302.88 Total per year / GoDaddy renewal

Website Expenses 24-03-22.xlsx  
 ccg 3/22/24

## ACAMontereyBay.com Web Hosting Options

Our plan since 2018, expires June 2024	Potential replacement plans		
BlueHost WordPress Basic Hosting	BlueHost WordPress Plus Hosting	GoDaddy Managed WordPress Basic	GoDaddy Managed WordPress Deluxe
10GB SSD Storage 1 website	20 GB SSD Storage 2 websites	10 GB NVMe SSD storage 1 website AI Creation tool Unmetered bandwidth Free domain SSL	20 GB NVMe SSD storage 1 website AI Creation tool Unmetered bandwidth Free domain SSL
1 year free SSL Daily backups \$4.99/mo	SSL Daily backups \$4.99/mo  Malware Scan	Weekly backups included Web application firewall Daily malware scans and automatic removal	<b>Daily backups included</b> Web application firewall Daily malware scans and automatic removal Enhanced security with DDoS protection Up to 2x faster performance with global Cloudflare CDN Staging site
Yoast Search Engine Optimization - Free version	Yoast Search Engine Optimization - Free version Staging environment		
<b>Phone Support</b> 7am-12am EST	7am-12am EST	'Helpful' 24/7 support	<b>'Helpful' 24/7 support</b>
Hosting plan per mo \$ 11.99	16.99		
Daily backup per mo \$ 4.99	\$ 4.99		
		Initial year \$131.88	<b>Initial year \$191.88</b>
Per month if annual \$ 16.98	\$ 21.98	\$12.99	\$16.99
Per year at current 'renewal' price \$203.76	\$263.76	\$155.88	\$203.88
3-year contract including backups <b>\$ 611.28</b>	\$ 791.28	\$ 467.64 <small>(assuming renewal price 3 years)</small>	<b>\$ 624.99</b> <small>(assuming renewal price 3 years)</small>

Issues: No malware protection, poor support

Better support, malware protection, staging site

## ACA Monterey Bay Intergroup – Proposed Charter Updates 3/2024

1. Page 2 – cosmetic change: **remove blank area** in the first paragraph of Guidelines for Business Meetings
2. As a reminder to read the last line in ‘Guidelines’ together: **boldface** the last line **“Today we ask our higher Power for courage to honor these guidelines.”**
3. Page 3: Vice Chairperson’s duties: **Remove** ‘Maintains, prints, emails and distributes area meeting schedules to Intergroup Representatives’. Justification: Since COVID we still have many zoom meetings, and since we have a website that is maintained with updated meeting information and applicable links, our members no longer rely on or expect printed meeting schedules.
4. Page 5 in ‘Voting and Quorums’ section.
  - a. **Replace** “Officers may represent their ACA meeting as an Intergroup Representative or Alternate Intergroup Representative or proxy but are not allowed a separate vote as an Officer” with the following: *“Any individual filling multiple voting-eligible roles has only one vote.”*
  - b. **Add** WSO Representative as a voting member: Committee Chairpersons or their proxies, *and the Intergroup’s WSO Representative* are entitled to vote on the motions of the Intergroup.
  - c. **Replace** struck-out with italicized text: “A quorum is defined as voting representation from 2/3 minus 1 of the number of ~~member meetings with an elected Intergroup Representative plus any elected Officers who are not Intergroup Representatives~~ *eligible voting members.*”
5. Page 5 / Intergroup Services – bullet points about email list / website: **Add** italicized text *“Member meetings can order ACA literature from the local literature depot”* -- to comply IG654’s written agreement with ACAWSO, we do not sell to individuals.
6. Page 6: Contributions – **Remove** “The Seventh Tradition will be observed by members present at each Intergroup meeting.” This practice was voted out December 2022.

Also, the Charter does not state who is responsible for maintaining the official Word source document for the Charter and updating it. Should this be added to the Secretary’s role?

Respectfully submitted,  
Carol G.  
2/26/24