



**ACA Monterey Bay Intergroup  
Outreach Committee Meeting Minutes  
Friday, September 1, 2023**

**Present:** Rosa – Chair, Evie, Victoria

- Rosa called the Zoom meeting to order at 5:30 pm
- ACA Serenity Prayer recited
- Rosa volunteered to take meeting minutes

**Following the Agenda**

**Approve last meeting minutes**

- A quorum was established. The committee reviewed the minutes and approved.

**Discussion of Previous Committee**

- Rosa shared that she had begun mailing the updated letter to CBO's identified by Victoria.
- Evie and Rosa discussed the Outreach flyer. Evie updated it to make it more eye catching and shared it with the group. Rosa suggested adding a QR code for ease of use. Committee brainstormed ideas of where to post the updated flyer (libraries, laundromats, resource centers, etc.). Victoria will email out the areas identified. Committee discussed how to follow up on posting and decided to go back three weeks after initial posting to see if tabs had been taken and if a new one needed to be added.
- Rosa thanked Evie and Victoria for their service and support.

Next Outreach Committee Meeting will be held on **October 6 2023** on Zoom.

The meeting was adjourned at 6:00 pm.