



MONTEREY BAY ACA INTERGROUP IG# 654 MEETING MINUTES
Saturday, December 16, 2023 @ 4:00 pm
Zoom Meeting ID: 898 9797 7526 PC: 792214

ATTENDEES: INTERGROUP REPRESENTATIVES					
GROUP #	INTERGROUP MEMBER MEETING	IGR REP	PRESENT	PROXY	VOTES
CA1277	SUN 3:30 pm PAMF "Adult Loving Parent"	Matthew/Sophia	Matthew		1
WEB0287	SUN 6:00 pm "Laundry Lists"	Peg	Yes		1
CA1107	SUN 7:00 pm "Red Book Meeting" – Monterey	Abe	No	No	
CA1264	MON 9:30 am Scotts Valley "ACA Scotts Valley"	Coco	No	No	
CA1371	MON 5:30 pm Scotts Valley "Stepping up in ACA"	Beverle	X		1
CA1308	MON 7:00 pm Quaker House "Authentic Men"	Need			
CA1233	TUE 12:30 pm "Inner Loving Parent – Inner Child"	Need			
CA1416	TUE 6:15 pm "Tony A Meditation" Quaker House	Carol	X		1
CA 1169	WED 9:30 am Live Oak "Serenity Seekers"	Need			
CA1373	WED 5:30 pm "ACA@UCSC"	Need			
CA1170	THU 5:30 pm "Women in Recovery"	Victoria	No	No	
CA1553	THU 5:30 pm "Getting the Band Back Together"	Bob	X		1
CA1504	THU 7:00 pm Red Church "Serenity Seekers"	Need			
CA1276	SAT 9:00 am Barn Studio "Heart Circle"	Lorna	X		1

ATTENDEES: OFFICERS VISITORS					
TITLE	NAME	PRESENT	PROXY	VOTES	VISITORS
Co-Chairs	Evie and Paul	Paul		1	
Vice-Chair	Renée	X		1	
Secretary	Jeannie	X		1	
Treasurer	Dottie	X		1	
WSO Rep	Peg	X			
VISITORS					Kyle

ATTENDEES: COMMITTEE CHAIRS					
COMMITTEES	STATUS	CHAIR	PRESENT	PROXY	VOTES
Website / Zoom	Active	Evie	X		1
Workshop Coordinator	Active	Bob	X		
Quarterly Virtual Speaker Meeting	Active	Shari	X		1
Literature Depot Host	Active	Carol	X		
Outreach Committee	Active	Rosa	No	No	



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OPENING

- Paul opened the meeting at 4:00 pm
 - Welcomed everyone - one visitor - Kyle
 - Paul asked if someone would be responsible for security of meeting (against Zoom disruptors)
Shari volunteered
 - Announced meeting was being recorded
- ACA Serenity Prayer recited. Members read aloud Mission Statement, Commitment to Service, 12th Tradition, 12th Concept, and Guidelines for ACA Business Meetings
- Roll call taken by Renée, Vice Chair, and voting rights clarified. A quorum was established. (IGRs, proxies, officers and committee chairs vote, visitors do not. One vote per person even if filling multiple roles.) 13 total voting members (Beverle came later and Kyle was voted in as H&I Chairperson later in meeting), meeting one-less-than-2/3 quorum requirement of 10

MINUTES

Paul asked if everyone read and if there were any revisions to November 18, 2023 minutes. It was determined the minutes erroneously reflected “one-less-than-2/3 quorum requirement” as 9 – revision made to minutes to correctly reflect 10

Motion to approve the minutes of November 18, 2023 meeting as revised
 Motion made by Carol, seconded by Renée, and passed unanimously (11-0-0)

REPORTS

- **Co-Chairpersons** – Paul and Evie – Paul Chairing today’s meeting No Report
 - **Vice Chairperson** – Renée No Report
 - **Secretary** – Jeannie - No Report
 - **Treasurer** – Dottie - Report as of December 9 attached to final agenda and screen shared
 - Dottie thanked Renée for her assistance in revising Excel spreadsheet
 - Literature Sales \$58.36
 - Literature Purchases \$138.77
 - November website backup \$4.99 (December 28)
 - November subtotal \$446.26 in addition to following reserves

Prudent Reserve	\$800.00
Outreach	\$ 65.56
Events	\$ 56.41
Travel	\$150.00
- [Total Reserves \$1,071.97] bringing the total balance of \$1,518.23

Motion to accept the Treasurer’s Report of 12/09 as submitted
 Motion made by Renée, seconded by Bob and passed unanimously (12-0-0)

- Shari mentioned there have been no 7th Tradition donations reflected in Treasurer’s Report from meetings in October or November and suggested Reps bring this information back for their individual meetings to determine meeting’s donation status



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REPORTS – CONT'D

- **WSO Rep** – Peg, Representative
 - Next Quarterly Business Meeting February 3, 2024
 - Peg was very enthusiastic about attending an WSO ACA puppet workshop addressing conversations with inner child (children) and loving parent with sock puppets
 - Held on Fridays via Zoom contact innerchildpuppets@gmail.com for invitation and further information

IGR REPORTS

- **Sunday 3:30pm “Adult Loving Parent” – (Matthew/Sophia) Matthew**
 - Meeting has been put on hold until June 3 (no Intergroup Rep until June 3) ***New information received day after meeting - meeting will continue and is not on hold***
 - Zoom LL Trait’s Workshop being held at same time as meeting
 - Low attendance
 - No money in meeting’s treasury
 - Reminder made that on hold status needs to be reflected on both WSO meeting site and the Intergroup meeting site
- **Sunday 6:00pm “Laundry Lists” – Peg**
 - Changed format to address one Laundry List Trait a month reading from LL Traits Workbook (with 5th week in month addressing 13th and 14th Traits)
 - No regular secretary - attendees trade off reading script
 - Carol screen shares and is assisting as Treasurer
 - There aren’t any further committed volunteers to hold service positions
- **Sunday 7:00pm “Red Book Meeting” – Monterey - Abe Absent No Proxy No Report**
- **Monday 9:30am “ACA of Scotts Valley” – Coco No Proxy Jeannie gave abbreviated Report**
 - Well attended with 12-16 weekly attendees
 - Meeting donated two pieces of ACA literature to Open House raffle
 - Not sure Coco will accept Rep position for second year
- **Monday 5:30pm “Stepping Up in ACA” – Beverle**
 - Meeting barely holding on
 - Beverle and Shari rotating secretaries
 - Not seeing any 7th Tradition donations
 - To be determined if meeting will continue
 - Beverle contributed basket containing chocolates to Open House raffle
- **Monday 7:00pm “Authentic Men”: No IGR No Report**
- **Tuesday 12:30pm “Inner Loving Parent-Inner Child” No Rep Matthew gave abbreviated Report**
 - Looking for new Intergroup Rep
 - The meeting is now allowed to use the church parking lot previously off limit
 - There can be up for 25 in attendance
 - There is a good 7th Tradition donation status
- **Tuesday 6:15pm “Tony A Meditation” – Carol**
 - Only 3 in attendance last week
 - Attendance should pick up after holidays
 - Could use more support – will note on *Conscious Contact*



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IGR REPORTS – CONT'D

- **Wednesday 9:30am “Serenity Seekers” – No IGR – Lorna gave abbreviated Report**
 - Zoom only - well attended with about 20 last meeting
 - Will encourage more people to attend by listing on *Conscious Contact*
- **Wednesday 5:30 pm “ACA @ UCSC” – No IGR – No Report**
- **Thursday 5:30pm “Women in Recovery” – Victoria Absent No Report**
- **Thursday 5:30 pm “Getting the Band Back Together” – Bob**
 - Attendance smaller than when started with about 15
 - No change current format
- **Thursday 7:00pm “Serenity Seekers” – No IGR No Report**
- **Saturday 9:00am “Heart Circle” – Lorna**
 - Hybrid/In-Person Meeting
 - About 9 Attending
 - With help from Paul the phone sound quality issue has been resolved

MEETINGS WITH NO CURRENT INTERGROUP REPRESENTATION

Monday 7:00 pm Quaker Meeting House “Authentic Men”	Tuesday 12:30 pm “Inner Loving Parent – Inner Child”
Wednesday 9:30 am Live Oak “Serenity Seekers”	Wednesday 7:00 pm “ACA @ UCSC”
Thursday 7:00pm “Serenity Seekers”	

COMMITTEE & COORDINATOR REPORTS

- **Literature Depot – Carol Host** – Report distributed with final agenda
 - Screen shared report showing December sales and purchases leaving current inventory
 - 6 Big Red Books
 - 4 Yellow Step Workbooks
 - 4 Strengthening My Recovery
 - 4 Laundry List Workbooks
 - 6 Loving Parent Guidebooks
 - 36 Newcomer Booklets
 - \$275.16 spent to purchase literature in December with total December sales of \$127.50
 - Sales minus purchases \$147.6
 - The following meetings have literature available for purchase: Tuesday, 12:30 pm “Inner Loving Parent – Inner Child, Thursday 5:30 pm “Getting the Band Back Together,” Saturday 9:00 am “Heart Circle”

Motion to accept the December, 2023 Literature Report as submitted
 Motion made by Renée, seconded by Jeannie and passed unanimously (12-0-0)

- **Website/Zoom - Evie** - Site Traffic Graph distributed with final agenda/screen shared
 - December website revealed the most hits on 12/7
 - Total of 384 hits for month
- **Quarterly Virtual Speaker Meeting - Shari Acting Chair** – No Written Report
 - Shari is Acting Chair until the end of year
 - Next Speaker Meeting January 21, 2024
 - Flyer available on IG website and will be distributed with the *Conscious Contact*



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COMMITTEE & COORDINATOR REPORTS

- **Workshop Coordinator – Bob** – No Report
- **Outreach Committee – Rosa** Absent – No Report
- **ACA Monterey Bay Intergroup Sixth Year Anniversary Celebration – Renée**
 - Potluck Celebration Saturday January 27th Resource Center for Non Violence Santa Cruz 11:00-2:00 pm
 - Renée asked IG Reps to remind their meetings to donate a raffle gift for Open House
 - Contact Dottie re raffle prizes dottie614@gmail.com
 - Flyer available on IG website and will be distributed with the *Conscious Contact*
 - There will be a souvenir (bookmark)
 - Flyer reminds attendees it's a POTLUCK
 - Next Committee meeting at the end of December

OLD BUSINESS

- **Specific Volunteer, Kyle D., be considered Hospitals and Institutions Coordinator (Nomination and Vote)**
 - Kyle D. provided a proposal for service work he is willing to perform in conjunction with committee members
 - It was mentioned that committee chairpersons get a vote at Intergroup meetings not coordinators so it was established that the H&I Committee to have Chairperson
 - Mentioned was the H&I information in the ACA Big Red Book, which establishes goals and protocol
 - Several years ago there was an H&I Committee
 - Kyle D. said there was no budget needed at the present time
 - Kyle D. would look into this
 - Mention was made regarding any insurance that might be needed for Kyle to go into jails
 - Kyle D. would look into this
 - Mention was made to receive a monthly Committee report
 - Kyle D. agreed he could do this
 - Matthew indicated his desire to work with Kyle on this Committee
 - Hospitals and Institutions include Veterans psych wards, and treatment facilities

Motion to reinstate the Monterey Bay Intergroup Hospitals & Institutions Committee
Motion made by Renée, seconded by Carol passed unanimously (12-0-0)

- Discussion regarding difference between Outreach Committee and H&I Committee
 - Outreach Committee provides WSO and local meeting information to the general public at various local locations
 - H&I Committee interacts with specific population with meetings and literature
- Carol mentioned that WSO provides free Big Red Books to therapists, professionals and institution libraries

I Intergroup voted to appoint Kyle D. as the Hospitals & Institutions Committee Chairperson (11 unanimous)

NEW BUSINESS

- **IG Reps and Intergroup Officers - Open Nomination Process of the 2024 Intergroup**
 - **Chair** – No nominations and no volunteers
 - **Vice Chair** – Renée volunteered to continue in this position for one more year
 - **Secretary** – Jeannie volunteered to continue in this position for one more year
 - **Treasurer** – No nominations and no volunteers



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NEW BUSINESS CONT'D

- **WSO Rep** – Peg volunteered to continue in this position for one more year
- **Quarterly Potluck Speaker Meeting Chairperson**
 - Bob graciously volunteered to be Quarterly Potluck Speaker Meeting Chairperson

Intergroup voted to appoint Bob as the Quarterly Potluck Speaker Chairperson for 2024

- **Next Intergroup Meeting**

- Because the Intergroup’s in person Open House Six Year Anniversary Celebration is on the same day as the next scheduled Intergroup Meeting – January 27th
- Discussion regarding the orientation for new Intergroup members to be pushed back to January 13th so it could be held prior to the next Intergroup meeting

Motion to reschedule next Intergroup meeting, originally scheduled for January 27th, to January 20, 2024 at 4:00 pm

Motion made by Jeannie and seconded by Carol passed unanimously (12-0-0)

- **Loving Parent Workshops (1) on Zoom commencing Wednesday, January 10 from 5:30-6:45 pm and (2) in person only at the Quaker Meeting House, Santa Cruz, commencing Saturday, February 3 from 9:30-11:00 am**

- Shari is facilitating the Zoom workshop and Renée is facilitating the in person only workshop
- Both asked for Intergroup sanction (flyers would be posted on the Intergroup website, no Intergroup financial support)

Motion to sanction the Zoom only Inner Loving Parent Guidebook Study Group facilitated by Shari commencing Wednesday January 10, 2024 from 5:00-6:45 pm

Motion was made Carol and seconded by Renée and passed unanimously (11-0-0)

Motion to sanction the in person only Loving Parent Guidebook Workshop facilitated by Renée commencing on Saturday, February 3, 2024 from 9:30-11:00 am

Motion was made Renée and seconded by Carol and passed (11-1-0)

- Discussion was held about the timing of the in person workshop conflicting with the Heart Circle meeting

MEETING AFFIRMATIONS AND SUGGESTIONS

- Paul is doing a bang up job organizing and chairing the meeting
- Kyle and Matthew were recognized for their new service on the H&I Committee
- Evie is in need of our prayers as she recovers from illness

Please send any future agenda items to acamontereybay@gmail.com

The next Intergroup meeting scheduled for Saturday, January 20th 4:00-5:30 pm
 Zoom 898 9797 7526 passcode 792214



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Motion to adjourn meeting

Motion made by Renée seconded by Carol passed unanimously (12-0-0)

The meeting was adjourned at 5:15 pm following the ACA Serenity Prayer

Respectfully submitted,

Jeannie Mac
Intergroup Secretary
December 26, 2023