

MONTEREY BAY ACA INTERGROUP MEETING DRAFT AGENDA v.3.0

Saturday, April 22, 2023, 4-5:30 PM

Meeting by Zoom ID: 898 9797 7526 PW: 792214

<https://us02web.zoom.us/j/89897977526?pwd=eUx1RzRnS003QThzQ2hwblA1RUZsQT09>

ACA Serenity Prayer

Mission Statement and Commitment to Service of Monterey Bay ACA Intergroup

4th Tradition and 4th Concept

Guidelines for Business Meetings

Zoom audio/video recording will now be switched on for remainder of meeting

Welcome to all the IGReps.

Vice Chair recognizes any new IG Reps, proxies and visitors. Determine who is eligible to vote

MINUTES – Review of and motion to approve March 25, 2023, meeting minutes, as presented or with amendments.

REPORTS

- **Chairperson (Paul & Evie)** Central calendar for events, Google Groups for e-list management, ACA MassIG: Sat, 5/13 Evening (6pm - 9pm EST) - Sun, 5/14 All Day (7am - 9pm EST) - <https://us02web.zoom.us/j/87472390347>, WSO Name change survey: <https://www.surveymonkey.com/r/2GVMPFM> (open through 5/31), Request for professional & respectful communication, especially by email & text & voice message.
- **Vice Chairperson (Renee)**
- **Secretary (Jeannie)**

- **Treasurer (Dottie)**
- **WSO Representative (Peg)** - ABC conf. May 6-7

InterGroup Rep. REPORTS

COMMITTEE REPORTS

- Literature Committee (Carol)
- Website Committee (Evie) - Carol will be reporting for Evie
- Virtual Speaker Meeting Committee (Shari)
- Workshop Coordinator (Open Position)
- Outreach Committee (Rosa)

OLD BUSINESS –

Results so far - Workshop poll from members, report from Carol

Intergroup Open house 5 year anniversary

In person / hybrid quarterly speaker meeting

Retreat 2023

NEW BUSINESS –

Zoom “bombing” protocol for this meeting and as a template for other ACA meetings.

<https://www.vanderbilt.edu/brightspace/preventing-and-responding-to-zoombombing/>

Annual zoom.us subscription due in May - pay it or switch to monthly?

For consideration: policy to implement an annual budget document creation and approval process.

For consideration: policy to centralize online accounts access credentials and to use two-factor authentication when practical to do so.

For consideration: use different Zoom meeting IDs for different events.

For consideration: a centralized e-document repository.

For consideration: a policy for IG members to use phone or face-to-face communication for security related communication, such as requests for passwords. An unsigned SMS request for a password from a number not in my contacts list is very unlikely to get any response from me.

Reminder to send any requests for items you would like discussed at our next meeting to acamontereybay@gmail.com. Next IG meeting is scheduled for Saturday, May 27th.

Evaluations

Acknowledgements

Motion to Adjourn