



MONTEREY BAY ACA INTERGROUP REPRESENTATIVE ORIENTATION

Saturday, January 21, 2023 at 2:00 – 3:30 pm
Zoom meeting #898 9797 7526 Password: 792214

Welcome to Intergroup, and thank you for your service!

- Serenity Prayer: Shari
- Introductions
- Emailed to you in advance: ACA MBIG Orientation (5 pages), Motions and Voting Flowchart, Charter, Twelve Traditions, Twelve Concepts, Resources to learn more...
- Review ACA MBIG Orientation document:
 - Shari -- What is an Intergroup? What is the purpose of ACA Monterey Bay Intergroup?
 - Renee – Typical monthly meeting
 - Carol – Relaxed Robert’s Rules, Motions and Voting Flowchart (role play a motion process) Substantial unanimity
- Questions? Followed by short break
- Review our Charter: Shari
 - Read Mission Statement, Commitment to Service
 - Read Guidelines for Business Meetings
 - Review the job descriptions for IGR (Read Intergroup Rep) and officers
 - Follow-up items for IGR’s after each meeting (Conscious Contact newsletter)
- Review 1/28/22 agenda: Renee
- Contributions: (Carol) Member meetings contribute excess funds (keeping prudent reserve) to Intergroup and WSO. BRB recommends 60% to Intergroup, 40% to World Service.
 - To Intergroup: use VenMo to send to @clare_treasurer Include your meeting name and number (Saturday Heart Circle, CA1276)
 - To World Service: adultchildren.org click on ‘Contribute’
- Communications: Carol
 - Sharing contact information among IG reps, officers, committee chairs
 - Buddy/Mentor System
 - Meeting agendas, minutes and follow-up items for reps are emailed to you from acamontereybay@gmail.com
 - Questions can also be emailed to acamontereybay@gmail.com
 - If meeting times, zoom info etc. for your meeting change send an email to mbacaweb@gmail.com so we can update the website
 - Encourage updating contact information for your meeting on adultchildren.org
- Questions and closing: Shari