



**ACA Monterey Bay Intergroup  
Retreat Committee Report  
Meeting Held Via Zoom  
Wednesday, June 16, 2021**

Members present: Jeannie Mac Chair  
Renée (Zoom Host)  
Beverle  
Evie

**Updates**

- Renee volunteered to take the minutes of the meeting
- Jeannie was voted in as Chair of the Committee
- Committee revised draft Committee Duties/Job Descriptions
- The following Committee positions have been filled:
  - Program Chair – Jeannie
  - Registration – Renee
  - Publicity – Evie
  - Contracts – Jeannie
- The following Committee positions are open:
  - Treasurer
  - Secretary
  - Retreat House Liaison
  - Literature
  - Beverages
  - Bonfire
  - Evening Entertainment Coordinator
  - God Can
- It was decided to request the Intergroup Reps to announce at their meetings the Retreat Committee would welcome anyone interested in participating on the Retreat Committee and to contact the Committee members for more information. The Committee cannot function without these positions being filled. Job descriptions can be furnished upon request to Jeannie by text 650-380-5254 or email [jeanniemac40@gmail.com](mailto:jeanniemac40@gmail.com).
- Jeannie received email on June 10<sup>th</sup> from Pablo Dillon, Guest Services Manager (Pablo) of Koinonia Conference Grounds in Corralitos announcing the facility was re-opening for hosting our retreat. This was in response to our interest shown prior to the COVID-19 shutdown of the facility in March of 2020.
- Jeannie responded by requesting possible dates in September & October 2021, and January, February, and March 2022, avoiding the holidays, Passover, and the WSO Convention in April 2022.



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- Pablo responded with one date, February 4-6, 2022.
- The Committee is scheduled to re-visit the facility on Friday, June 25, 2021.
- The Retreat is currently working on a Friday afternoon registration, all day Saturday and Sunday through lunch schedule.
- Beverle proposed cutting the stay to one night to reduce costs, beginning the Retreat with Breakfast on Saturday. It was decided to bring to this possibility to the Intergroup.
- Currently, Pablo has furnished a \$187.00 per registrant cost for the weekend, which includes:
  - Two-night accommodation
  - 5 meals (Friday night meal not included)
  - 2 evening snacks
  - A meeting room
- Meal breakdown:
  - Breakfast - \$16.00
  - Lunch - \$18.00
  - Dinner - \$22.00
  - Snack - \$ 4.50
- Registrants are allowed to bring their own food (refrigerators furnished).
- The Committee will furnish further costs regarding Commuters after re-visit.
- The facility offers laser tag and a ropes course for additional fees (may impact the insurance premium).
- The Committee is hoping to present a budget to the Intergroup when a Treasurer is found.
  - Currently, Koinonia will be looking for a \$500 deposit to secure the date, representing 25 guaranteed registrant count (20% more can be accommodated if upper bunks are used).
  - Deposit is due two weeks after the contract is signed.
  - A \$1 million Certificate of Insurance is mandated by the facility with a potential cost of estimate \$120.00-\$175.00.



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All interested fellow travelers are invited to attend the next **Retreat Committee meeting** to be held on **Monday June 28<sup>th</sup> at 1:00 pm Pacific on Zoom.**  
**Zoom ID Meeting ID: 851 6351 4642 Passcode: 145936**

Submitted by,

Jeannie Mac  
ACA Retreat Committee Chair  
650-380-5254  
[jeanniemac40@gmail.com](mailto:jeanniemac40@gmail.com)

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