

**MONTEREY BAY ACA INTERGROUP MEETING MINUTES**

Saturday, March 28, 2020 2:00 pm

Zoom Meeting

**Attendees: Intergroup Representatives**

Group#	Intergroup Member Meeting	IGR Name	Present	Proxy	Votes
CA1277	SUN 3:30 PAMF "Adult Loving Parent"		X	Victoria	0
CA1264	MON 9:30 Scotts Valley "ACA Scotts Valley"	Jeannie	X		0
CA1377	MON 11:00 "Scotts Valley Quiet Fellowship"	Laura	X		0
CA1371	MON 5:30 Scotts Valley "Stepping up in ACA"	Beverle	X	Mary Ann	1
CA1308	MON 7:00 Quaker Meeting House "Authentic Men"				0
CA682	MON 7:30 Palo Alto "Monday Night Book Study"	Rachel	X		1
CA1233	TUE 12:30 Red Church "Inner Loving Parent – Inner Child"	Troy / Jet	X		1
CA1373	WED 7:00 "ACA@UCSC"	Ursula	X	Zoom	1
CA477	WED 7:30 Palo Alto "Wed. Night Book Study"				0
CA1169	WED 9:30 Live Oak "Serenity Seekers"	Darren	X		1
CA1170	THU 5:30 Quaker Mtg House "Women in Recovery"	Tamara	X		1
CA1241	THU 6:00 Salinas "Freedom from the Past"	Mark	X	Zoom	1
CA971	THU 7:00 Red Church "Serenity Seekers"				0
CA1313	FRI 7:15 Barn Studio "Friday Night ACA"		X	Dave C	0
CA1075	FRI 7:30 Los Gatos "Friday Freedom"				0
CA1276	SAT 9:00 Barn Studio "Heart Circle"	Sue	X		1
CA1354	SAT 10:10 "Saturday Serenity" San Jose				0
CA1015	SAT 4:00 "Circle of Hope" Palo Alto	Jean S	X		0

**Attendees: Officers, Committees and Visitors**

Title	Name	Present	Proxy	Votes	Visitor's Name
Chair	Jean S	X		1	Caitlin, Carol, Terrie,
Vice-Chair	Laura	X		1	Matthew, David E., Patt,
Secretary	Renée	X		1	KitKat
Treasurer	Emily	X		1	
WSO Rep	Tamara	X		0	
Committee	Chair	Present	Proxy		
Web	Chris	X			
Literature	Tamara	X			
H&I	(vacant)				
Boundaries Workshop	Jean S	X			
Potluck Speaker Meetings	James				
Outreach	Jeannie	X			
Retreat	Evie	X			

**Opening:** Jean S opened the Zoom meeting at 2:00 pm with the ACA Serenity Prayer. A quorum was established and members read our Mission and Commitment to Service statements, the 3rd Tradition & 3rd Concept, and Behavior Goals for ACA Business Meetings. See attendance above. (IGR's, proxies and officers vote; visitors and committee chairs do not.) One vote per person even if filling multiple roles. 15 voting members were present, meeting our one-less-than-2/3 quorum requirement of 8.

**Minutes:**

**Motion:** (Jeannie/Laura): Approve minutes of 2/22/20 meeting as written. (15-0-0), (Approve-Reject-Abstain)

**7th Tradition :** Members in the meeting can use Venmo to make a 7th Tradition contribution if desired.

**REPORTS**

Chairperson –Jean S

**Motion:** (Jean/Renée): Replace prior agenda with new agenda for today's meeting. (14-0-1)

- Jean asked for teamwork within the fellowship and to use the appropriate officer to propose changes within the Intergroup realm. Please use email [acamontereybay@gmail.com](mailto:acamontereybay@gmail.com) to communicate issues.
- Discussion regarding different Zoom hosting options followed.  
**Motion:** (Renée/Jean) Intergroup purchase a Zoom Pro account for \$14.99/month/host to conduct the Intergroup meetings only. (15-0-0)
- Zoom account management: Chris C. volunteered to manage the Intergroup Zoom account and she would need to meet with Emily our Treasurer to fund the Intergroup Zoom account. Chris can use her alternate email account to host the Intergroup meeting.  
**Motion:** (Laura/Rachel) Chris C. would manage our Zoom account. (15-0-0)
- Laura volunteered to help member meetings to set up their Zoom meetings and to assist Chris if needed.
- Kelly authored a Zoom help document which can be posted to the website to help members negotiate Zoom meetings. There is another document available on the subject of Zoom anonymity which can be incorporated in Kelly's document. Renée will contact Kelly for this revision. Jean and Chris will review this document before posting on the website.
- Reminder to the IGRs to have the 2020 ABC Ballot Proposals voting results for each meeting to be entered by the March 31<sup>st</sup> deadline.

**Vice Chairperson** - Laura asked if there were any new IGRs. She asked that all IGRs please send their contact information to the [acamontereybay@gmail.com](mailto:acamontereybay@gmail.com) email so Renée can update the IGR Contact List by Friday, April 3<sup>rd</sup>. She suggested each meeting consider sending their 7<sup>th</sup> Tradition and/or rent money to the WSO, whose income has dropped dramatically due to the COVID-19 crisis.

**Secretary** - Renée conducted a vote on the 2020 ABC Ballot Proposals. The results were: #1 – YES #2 – NO #3 – YES #4 – YES #5 – TIE #6 – TIE #7 – YES #8 – YES #9 – YES #10 – YES #11 – TIE #12 – YES #13 – YES #14 – NO #15 – YES #16 - YES Renée will submit results to the WSO by March 31<sup>st</sup>.

A vote was taken without a motion to extend the meeting 10 minutes to allow IGRs to report. (15-0-0)

**Treasurer** – Emily distributed the financial reports which will be posted on the website and reported the general fund balance of \$1,303.65. Reserve balance for Events was \$56.41, reserve balance for Outreach was \$65.56 and reserve balance for Travel Fund was \$650.00. Emily is not planning to replenish the Events or Outreach reserves at this time. She echoed the need for WSO to have donations.

**Motion:** (Renee/Laura): Contribute \$500 from the Travel Fund to WSO. (15-0-0)

#### **WSO Representative Report:**

Tamara, with help from Renée, reported that WSO has announced that the ABC will be held in Boca Raton, Florida at the end of April on Zoom. If anyone is elected to be a delegate for their group, they will need to re-register as a Remote Delegate by April 15<sup>th</sup> and attend online Delegate Training on Zoom held 3 times before the ABC. The AWC may be held remotely. Tamara reminded the group that the [adultchildren.org](http://adultchildren.org) website has a button for donations.

#### **IGR (Intergroup Representatives) reports:**

- **Monday 9:30am “ACA Scotts Valley” meeting:** Jeannie reported the meeting has successfully been held on Zoom and the group conscience voted to post the Zoom instructions on the website. Their meeting has not yet met to discuss an additional WSO donation.
- **Saturday 9:00am “Heart Circle” Barn meeting:** Sue reported two Zoom meetings have been conducted with 14 attending last week and 16 attendees today. The group conscience voted to post the Zoom instructions on the website. They will consider a WSO donation at the next business meeting.
- **Wednesday 6:00pm Salinas “Freedom from the Past”:** Mark reported the meeting is set up on Zoom. The group will take a group conscience on posting dialing instructions on the website and the WSO donation.
- **Wednesday 7:00pm “ACA@UCSC”:** Ursula reported their first meeting was held on Zoom and the group voted to be listed on the website.
- **Thursday 5:30pm “ACA Women in Recovery”:** Tamara reported the meeting is on Zoom and voted to be posted on the website. The group voted to donate \$800 from their Travel Fund to WSO as their delegate will not be traveling to Boca Raton for the ABC/AWC.
- **Monday 11:00am “Scotts Valley Quiet Fellowship”:** Laura reported the meeting not taking place during the Shelter in Place period. No Zoom meeting is being held.
- **Monday 5:30pm “Stepping Up in ACA”:** Mary Ann was the proxy for this meeting. Zoom meetings are active and the group conscience voted to post the Zoom instructions on the website.
- **Saturday 4:00pm Palo Alto “Circle of Hope”:** Jean S. reported the meeting is being held via Zoom and by group conscience the Zoom instructions were not to be posted on the website.

- **Wednesday 9:30am Live Oak “Serenity Seekers”:** Darren reported the meeting is being hosted by the Secretary on Zoom and group conscience wants the website to post dialing instructions. The meeting will discuss WSO donations in the future.
- **Monday, 7:30pm Palo Alto “Monday Night Book Study:** The group voted by email to hold a Zoom meeting so that is being set up, hopefully for Monday night. A group conscience was taken to post Zoom instructions on the website.
- **Friday 7:15pm “Friday Night ACA”:** The meeting was hoping Intergroup would be able to provide a Zoom account for their meeting. There is a current meeting being held on Hangout that David E will continue to host. Additional Hangouts are being held for the Saturday 10:10 San Jose meeting and the Sunday 3:30 meeting, although they hope to migrate to Zoom this week.
- **Tuesday 12:30pm “Inner Loving Parent – Inner Child”:** Jet reported the meeting took place on Zoom and was better attended than in person meetings have been. The group conscience voted for the Zoom instructions to be posted on [acamontereybay.org](http://acamontereybay.org) but not on [adultchildren.org](http://adultchildren.org).
- **Sunday 3:30pm “Adult Loving Parent”:** Victoria, the Secretary, reported that there has been one Hangout meeting held last Sunday and the group wants dialing instructions to be posted on the website. Their meeting will be changing to Zoom this week as Victoria has opened a Zoom account. The group will discuss donations to WSO at their next business meeting and will take a group conscience tomorrow on whether or not to post the Zoom instructions on the website.
- **Meetings not represented:**
  - Wednesday 7:30 pm “Wednesday Night Book Study” Palo Alto does not have an IGR
  - Thursday 7:00 pm “Serenity Seekers” does not have an IGR
  - Friday 7:15 pm “Friday Night ACA” does not have an IGR
  - Mon 7:00 pm “Authentic Men” does not have an IGR
  - Sunday 3:30 pm “Adult Loving Parent” does not have an IGR
  - Friday 7:30 pm “Friday Freedom” Los Gatos does not have an IGR
  - Saturday 10:10 am “Saturday Serenity” San Jose does not have an IGR

## COMMITTEE REPORTS

- **Literature Committee**
  - Tamara reported Literature Depot inventory:
    - 16 BRB
    - 8 Step workbooks
    - 6 Strengthening our Recovery
    - 13 Laundry List workbooks
    - 64 Newcomer pamphlets
- **Website Committee** – Chris asked each meeting to send their Zoom dialing instructions to [acamontereybay@gmail.com](mailto:acamontereybay@gmail.com).
- **Speaker Meetings** – James (not present) – deferred due to time constraints
- **Outreach** – Jeannie – deferred due to time constraints

**The remainder of the Committee Reports were deferred due to time constraints.**

**OLD BUSINESS** – deferred due to time constraints.

**NEW BUSINESS** – deferred due to time constraints.

A vote on when to hold the next Intergroup meeting was held without a motion. Jean suggested meeting in 2 weeks on April 11. (5-10-0) Based on this vote, the next meeting will be held as scheduled on April 25<sup>th</sup> on Zoom. Jean reminded everyone to watch their email for Intergroup news.

## ADJOURNMENT

The meeting was adjourned without a motion at 3:47 pm, closing with the Unity Prayer.

Respectfully submitted,

Renée H.

Recording Secretary 3/29/2020