

MONTEREY BAY ACA INTERGROUP MEETING MINUTES

Saturday, December 28, 2019 2:00 pm

Sutter Maternity and Surgery Center, 2900 Chanticleer Ave. Santa Cruz

Attendees: Intergroup Representatives

Group#	Intergroup Member Meeting	IGR Name	Present	Proxy	Votes
CA1277	SUN 3:30 PAMF "Adult Loving Parent"				0
CA1264	MON 9:30 Scotts Valley "ACA Scotts Valley"	Beverle	X		1
CA1377	MON 11:00 "Scotts Valley Quiet Fellowship"	Laura	X		1
CA1371	MON 5:30 Scotts Valley "Stepping up in ACA"				0
CA1308	MON 7:00 Quaker Meeting House "Authentic Men"	Chris T			0
CA682	MON 7:30 Palo Alto "Monday Night Book Study"	Rachel	X		1
CA1233	TUE 12:30 Red Church "Inner Loving Parent – Inner Child"	Troy			0
CA1373	WED 7:00 "ACA@UCSC"	Renee	X		1
CA477	WED 7:30 Palo Alto "Wed. Night Book Study"				0
CA1169	WED 9:30 Live Oak "Serenity Seekers"	Di	X		1
CA1170	THU 5:30 Quaker Mtg House "Women in Recovery"	Kelly	X		1
CA1241	THU 6:00 Salinas "Freedom from the Past"	Mark	X	Via zoom	1
CA971	THU 7:00 Red Church "Serenity Seekers"				0
CA1313	FRI 7:15 Barn Studio "Friday Night ACA"	Michelle			0
CA1075	FRI 7:30 Los Gatos "Friday Freedom"	Jeannie	X		1
CA1276	SAT 9:00 Barn Studio "Heart Circle"	Sue	X		1
CA1015	SAT 4:00 "Circle of Hope" Palo Alto	Jean S	X		1

Attendees: Officers, Committees and Visitors

Title	Name	Present	Proxy	Votes	Visitor's Name
Chair	Renée H	X		0	Tamara
Vice-Chair	Jeannie	X		0	Kathrine (zoom)
Secretary	Carol G	X		1	
Treasurer	Emily	X		1	
WSO Representative	Evie	X		0	
Committee	Chair	Present	Proxy		
Web	Evie	X			
Literature	Beverle	X			
H&I	(vacant)				
Boundaries Workshop	Jean S	X			
Potluck Speaker Meetings	James	X			
Outreach	Jeannie	X			
Open House	Emily	X			

Opening: Renée opened the meeting at 2:00 pm with the ACA Serenity Prayer, followed by members reading our Mission and Commitment to Service statements, 12 Traditions & 12th Concept, and *Behavior Goals for ACA Business Meetings*. Roll Call / see attendance above. (IGR's, proxies and officers vote; visitors and committee chairs do not.) One vote per person even if filling multiple roles. 11 voting members were initially present, of a possible 15, meeting our one-less-than-2/3 quorum requirement of 9. An additional voting member arrived later for a total of 12.

Welcome new representatives: Mark from the Salinas meeting attended for the first time, via Zoom; Sue, representing Saturday a.m. Heart Circle attended for the first time. Tamara, the 2020 representative for Women in Recovery, also attended with Kelly.

Minutes:

Motion: (Jean S/Jeannie): Approve minutes of 11/23/19 meeting with correction of the 'next meeting' date to 12/28/19
(11-0-0, Approve-Reject-Abstain)

REPORTS

Chairperson –Renee

- Registration is open for ABC/AWC (Boca Raton, FL in April) – see adultchildren.org website

- San Francisco Bay Area Intergroup will host the 2021 ABC/AWC conference. The location will be either South San Francisco or Walnut Creek, and will be determined by the end of February. Send an email to SF2021host@gmail.com to get on their email distribution list. The next organizational meeting will be 1/12/2020 12:15-1:15. Selection of a logo will be discussed.
- Step study meeting Sundays is going well.
- Open positions for Intergroup 2020 were discussed (see handout Renee emailed in advance). The following individuals today offered their service as listed:
 - Jean S. – Chair
 - Laura – Vice Chair
 - Renee – Secretary

Elections will be held at the January 25 meeting. Renee reminded the group that per the Charter, each outgoing officer will orient the incoming officer to the position.

Vice Chairperson – Jeannie reported the updating of the meeting list and repeated the announcement that the Saturday night meeting at New Life Center has folded for lack of support.

Secretary – Carol had nothing new to report. A few people who were not at the November meeting would like copies of our Intergroup Rep Confidential Contact Info list. We will revise the contact list in January as there will be new members.

IGR (Intergroup Representatives) reports:

- **Monday 9:30 “ACA Scotts Valley” meeting:** Beverle reported lower attendance, of 6-9 with no newcomers. It is a sweet meeting.
- **Saturday 9:00 “Heart Circle” Barn meeting:** Sue, the new 2020 rep attended today for the first time.
- **Wednesday 6:00 Salinas “Freedom from the Past”:** Mark attending via Zoom reported 10 attendees with occasional newcomers. They have \$85 to donate to Intergroup.
- **Wednesday 7:00 ACA@UCSC:** Renee reported that attendance has swelled, including both students and ‘townies’. All service positions come open in January including Intergroup Rep.
- **Thursday 5:30 “ACA Women in Recovery”:** Kelly has been temporary IGR for the last part of this year. Tamara, in attendance today, will be the 2020 IGR. Attendance a little lower in December, with 15-25 and frequent newcomers. They voted to move to Emeline complex but due to remodeling it will not be available until June. They added 13th step information to the readings.
- **Monday 11:00 “Scotts Valley Quiet Fellowship”:** Laura reported this meeting average attendance of 3. Laura is secretary, treasure and IGR. She plans to continue the meeting.
- **Monday 5:30 “Stepping Up in ACA”:** Carol is no longer IGR; Renee reported consistent attendance of 10.
- **Saturday 4:00 Palo Alto “Circle of Hope”:** Jean S. reported attendance of 14-17. Most meetings have newcomers. They are getting ready to turn over all service positions. She is continuing as secretary 2 meetings per month with others holding copies of the script to fill in at the other meetings.
- **Monday Night Book Study” Palo Alto 7:30 pm:** Rachel reported 1-2 newcomers per meeting.
- **Wednesday 9:30 “Serenity Seekers”:** Di reported attendance falling off slightly.
- **Friday 7:30 Los Gatos “Friday Freedom” Los Gatos 7:30 pm:** Jeannie reported at least 1-2 newcomers monthly. They are voting on service positions January 3 and looking at renewing their lease which does require an insurance certificate..
- **Meetings not represented:**
 - Wednesday 7:30 Palo Alto Book Study does not have an IGR
 - Thursday 7:00 PM “Serenity Seekers”: does not have an IGR
 - “Friday Night ACA” at the Barn Studio: Michelle nor proxy attended today
 - Mon 7:00 PM “Authentic Men”: Chris nor a proxy attended today
 - Sunday 3:30 PAMF “Adult Loving Parent”: Meeting currently does not have an IGR.
 - Tuesday Red Church “Inner Loving Parent”: Troy nor proxy attended today

Treasurer – Emily

- The bank account is opened and has all our money. Emily is tracking the subdivisions (general fund, prudent reserve, outreach, travel, events) via Excel.
- Emily has initiated a VenMo account through which donations can be made. The bank suggests aggregating donations and doing a big VenMo deposit since we only get 75 transactions per month free, however we have not been close to 75 transactions per month. Emily announced the name of the VenMo account which I will not list here for confidentiality reasons.
- Emily said it would be possible to pay for literature purchases using VenMo as there is a comment space in the transaction to explain what it is.

- Emily is currently the only signer but we can add another signer. It makes sense to do this after our January elections of officers. We can do this at any time if something happened to Emily; just need meeting minutes naming the designated signer.
- Average donations from meetings have been \$205/month

Motion: (Emily/Mark): Add \$50 to the travel fund this month.

(12-0-0, Approve-Reject-Abstain)

WSO Representative – Evie

- Evie read some of the highlights from the monthly ACA WSO call, which are posted on our Intergroup website and also on the WSO website.

COMMITTEE REPORTS

● **Literature Committee**

- Beverle reported inventory and noted we would need to order BRB's soon:
 - 15 BRB
 - 11 Step workbooks
 - 17 Strengthening our Recovery
 - 8 Laundry List workbooks
 - 92 Newcomers pamphlets

● **Website Committee – Evie**

- Has added agenda, minutes, new schedule.
- Hit count report: 519 in December, 6,572 for 2019. September was the busiest month.

● **Hospitals and Institutions Committee – needs a chair**

- The Roundtree meeting (Wednesday evening) is available for someone to take over; anyone interested in this position will need to undergo orientation and probably background check by County for permission to conduct meetings at correctional facilities.

● **Speaker Meetings – James**

- Resource Center for Nonviolence is reserved for 3 future speaker meetings, 5-7pm with 4:30 setup:
 - February 16, 2020 April 19, 2020 July 12, 2020
 - Still need 3 speakers for February meeting – please announce at your meetings

● **Outreach – Jeannie spoke from her written report which is posted on the website. Please see the full report.**

A few highlights:

- Please announce Outreach would like more participants
- Public outreach packets are available to anyone who wants to place them in likely locations
- Professional envelopes are still available free via Literature purchase process
- KSQD will air our public service announcement. Birch and Bill have agreed to be contacts for this.
- A member asked how long we would be asked to count attendance, and whether the results would be reported. No reports back so far. Jeannie responded that the only measures Outreach has are website hits, meeting attendance and newcomers. It was observed that we do not ask newcomers how they became aware of ACA.

● **Open House – Emily**

- Open house January 5, 2020 1:30 – 4pm at Scotts Valley Water District
- Committee will purchase some food from events budget funds.
- **IG reps are asked to bring a potluck style dessert.**
- Q&A panel of officers and interested reps will speak 3-5 minutes each about Intergroup and how service in Intergroup has affected their life; let Emily know if you want to be one of the speakers. Renee, Jean S and Jeannie have volunteered so far.
- Raffle prizes: **IG reps are asked to donate crafts or other things they may have at home. Bring them, unwrapped, to the open house.**
- **IG reps are asked to bring extra folding chairs** if they can as the room has only 50 chairs.

- A flyer is posted on the website and has been emailed for distribution.

Motion: (Jean/Carol): Donate as raffle prizes: 1 step workbook, 1 daily reader, 1 laundry list workbook

(12-0-0, Approve-Reject-Abstain)

OLD BUSINESS

- **WSO questionnaire re: Intergroups** -- Renee has not been able to get the questions to bring to a meeting, but is willing to respond to the questionnaire online to the best of her ability.

Motion: (Carol/Jeanie): Authorize Renee to answer the questions and report back to the group.

(12-0-0, Approve-Reject-Abstain)

- **Zoom testing** – Mark from Salinas and another ACA member interested in the meeting joined remotely today. Jean asked that we continue to pass the flyer at meetings to encourage others to attend this way. The group thanked Jean S. for setting it up so that people can attend without making a long drive.
- **Boundaries Workshop materials** – Jean reported that she has emailed a PDF of the script and several handouts from the September workshops to Renee for posting and possible re-use. The committee thanked Jean for creating and organizing this valuable material.
Motion: (Jeannie/Laura): Have the materials on the website fulltime.
(11-0-1, Approve-Reject-Abstain)
- **Orientation for IG reps** will be offered by Renee **1pm January 25 at PAMF on Soquel Drive**, immediately before the January Intergroup meeting. Zoom attendance will be available. Renee will provide red folders containing the charter and other materials. Anyone who needs a red folder can ask Renee. Anyone interested in learning about what it means to be an Intergroup Rep can attend this training. **Please make sure your meeting's new IGR comes to the orientation 1/25.**
- **Potential 2020 Events – See ranking form provided by Renee to poll your meeting so we can prioritize funds and energy appropriately:**
 - **Retreat** – (Jeannie and another member will be looking at possible facilities next month).
 - **Relationship Workshop**
 - **ACA and Recovery – physiological effects on the body**
 - **Ready-Set-Go: conference-approved – reviews all 12 steps in 8 hours, can be scheduled in multiple shorter sessions**
 - **Sponsor-Sponsee gathering for sponsees to find a potential sponsor**
 - **Inner Child workshop**
- **Boundaries workshop and potluck-speaker meetings are popular events that will be repeated in 2020 without being re-prioritized**
- **Changeover of officers** for Intergroup. Elections are held at 1st 2020 meeting. We should inform our meetings and potential IGR's of available positions. See handout emailed in advance of meeting.
- Members submitting written committee reports please email them to acamontereybay@gmail.com for posting.

NEW BUSINESS

- **Do we want to send someone to Boca Raton in April?** Evie volunteers. She is our current WSO rep.
Motion: (Jean/Jeannie): Send Evie to be our ABC delegate in Boca Raton.
(11-0-0, Approve-Reject-Abstain)

NEXT MEETING AGENDA ITEMS (January 25, 2:00-3:30 at Palo Alto Medical Foundation)

Old business

- **Events for 2020: review poll results using Renee's form**

New business

- **Consider adding a welcome paragraph to IG meeting script**

ADJOURNMENT

- **Motion:** (Jean/Carol) To adjourn
(11-0-0)

The meeting was adjourned at 3:29 pm, closing with the Unity Prayer.

Respectfully submitted,
Carol G., Recording Secretary 12/30/19