

**Intergroup Meeting Minutes**  
 Meeting held 2/23/2019  
 Recorded by Carol G., Secretary

Attendees: Intergroup Representatives:

Group #	Group	IGR Name	Present	Proxy	Votes
CA1277	SUN 3:30 PAMF "Adult Loving Parent"	James	X		1
CA1264	MON 9:30 Scotts Valley "ACA Scotts Valley"	Beverle	X		1
CA1378	MON 11:00 "Scotts Valley Quiet Fellowship"	Laura	X		1
CA1371	MON 5:30 ScottsValley "Stepping up in ACA"	Carol G	X		1
CA1308	MON 7:00 Quaker Meeting House "Authentic Men"	Chris T	X		1
CA682	MON 7:30 Palo Alto "Monday Night Book Study"	Rachel	X		1
CA1233	TUE 12:30 Red Church "Inner Loving Parent - Inner Child"	Brigette	X		1
CA1258	TUE 7:00 Boulder Creek "Healing the Past"	Pat H			0
CA1373	WED 7:00 "ACA@UCSC"	Caroline			0
CA1365	WED 7:00 Carmel Valley "Center of the Onion"	Not yet in IG			0
CA477	WED 7:30 Palo Alto "Wed. Night Book Study"				0
CA1169	WED 9:30 Live Oak "Serenity Seekers"	Lorna			0
CA1170	THU 5:30 Quaker Mtg House "Women in Recovery"	Pam	X		1
CA1241	THU 6:00 Salinas "Freedom from the Past"	Kim			0
CA971	THU 7:00 Red Church "Serenity Seekers"	Michael	X		1
CA1313	FRI 7:15 Barn Studio "Friday Nite ACA"				0
CA1075	FRI 7:30 Los Gatos "Friday Freedom"				0
CA1276	SAT 9:00 Barn Studio "Heart Circle"	Kel			0
CA1354	SAT 10:00 San Jose "Saturday Serenity"	Not yet in IG			0
CA1015	SAT 4:00 "Circle of Hope" Palo Alto Unitarian Church	Jean S	X		1

**Officers:**

Title	Name	Present	Proxy	Votes
Chair	Renee H	X		1
Vice-chair	Holly		David H	1
Secretary	Carol G	X		0
Treasurer	Emily	X		1

**Visitor ACA Members**

Name
Jeannie

**Committee Chairs**

**Who**

Committee	Name	Present	Proxy
Web	Evie		
Literature	Beverle	X	
Events	Joanne		
H&I	Pat		
Sponsorship	David	X	

- **Opening:** Renee, Chair, opened the meeting with the ACA Serenity Prayer, followed by members reading our Mission and Commitment to Service statements, 12 Traditions & 2nd Concept. Roll Call / see attendance above. IGR's, proxies and officers vote; visitors and committee chairs do not. [13 voting members present out of our current possible 18 represents a quorum.

• **Minutes:**

**Motion:** Approve minutes of Jan. 26, 2019 meeting as written.

Beverle, Laura seconded                      Vote: 13-0-0 abstained

**REPORTS**

• **Chair:**

- Renee welcomed representatives and emphasized the importance of sending a proxy if unable to attend. We need 2/3 of voting members present in order to conduct business.
- The updated Charter is available online at [ACAMontereyBay.org](http://ACAMontereyBay.org).

## Intergroup Meeting Minutes

- ACAWSO meeting contacts are not being updated; this has been escalated to the Board of Trustees.
- Next Sponsorship Workshop is March 16 at Scotts Valley Water District, 11-2:30. David E. has created a flyer and will be at the meeting later to describe.
- **Vice Chair**; David H. is attending on behalf of Holly. Nothing to report.
- **Treasurer** report – Emily
  - Report as of the beginning of the meeting is balance of \$1,926.09.
  - After adding 7<sup>th</sup> tradition, literature sales and meeting donations, the balance was \$2,242.58.
- **IGR (InterGroup Representatives):**
  - “Authentic Men” – Chris T., new IGR reported attendance of 10-15. They have good discussion about what it means to be a man in recovery. No dogs allowed at the facility.
  - Sunday “Adult Loving Parent”: James reported reported attendance of 14, which is down a bit. The meeting does not allow children or dogs.
  - “ACA Scotts Valley” Monday meeting: Beverle reported the meeting is doing well with average attendance of 15.
  - “Friday Nite ACA” 7:15-8:30 pm Barn meeting does not currently have an Intergroup rep. David (treasurer) reported 33 attendees last night. Dogs are not allowed at the facility.
  - Tuesday Red Church “Inner Loving Parent”: Brigette is the new IGR for this meeting, which includes quiet time for non-dominant handwriting or meditation. Dogs are not allowed. The attendance is lately too low to meet the weekly rent of \$17. Secretary duties are rotating. **Please announce at meetings that this meeting needs support.**
  - “ACA Women in Recovery” Thursday 5:30: Pam; meeting attendance is about 30. Dogs are not allowed.
  - “Monday Night Book Study” Palo Alto 7:30 pm: Rachel is the new IGR for this meeting. Attendance is 8-10 with usually a newcomer every week. Dogs are not allowed at the facility.
  - “Scotts Valley Quiet Fellowship” Laura reported 3-5 attending. It is a 1 hour meeting which includes 40 minutes of quiet individual activity. The meeting does not allow dogs.
  - Thursday 7:00 pm “Serenity Seekers” – Michael reports 5-15 attendees, needing a bigger core. He will find out the status of dogs.
  - “Stepping Up in ACA” Carol reported attendance of 7-8. The meeting includes step and tradition study with 10-minute speaker twice a month.
  - 4pm Saturday Palo Alto “Circle of Hope” Jean S reported attendance of 15-20 with frequent newcomers and healthy reserves. Service animals only are allowed. They had a nice memorial for Peter H last month and presented a 40-year token for his family.

### Meetings not represented today:

- Saturday 9:00 “Heart Circle” Barn meeting: Kel was not in attendance and no proxy.
  - ACA@UCSC – Caroline was not in attendance and no proxy attended.
  - 9:30 Wednesday “Serenity Seekers” Lorna was not in attendance and no proxy attended.
  - 7pm Tuesday Boulder Creek “Healing the Past” Pat H. was not in attendance and no proxy.
  
  - “Friday Freedom” Los Gatos 7:30 pm does not currently have an IGR.
  - Salinas “Freedom from the Past” (Kim) was not represented today. Unsure if they have a 2019 IGR as no one has attended this year.
  - Palo Alto Wednesday Night Book Study previously had Peter H. listed as the IGR. Laura will attend the meeting and find out if they intend to send a representative.
- **WSO (ACA World Service Organization) Rep** – Pat H. was not in attendance.

### Committee Reports:

- **Events:** Joanne not in attendance today

## Intergroup Meeting Minutes

- **Literature:**
  - Beverle reported current inventory.
    - BRB hard cover: 12
    - 12 step yellow workbook: 3
    - Strengthening Our Recovery soft cover: 13
    - Laundry List workbook: 12
    - Newcomer booklet: 34
  - **For new IGR's – make sure your literature person knows:**
    - The above 5 items of conference-approved literature are kept in inventory at our book repository (in Renee's garage).
    - They can be purchased by member meetings at cost, which is a 30% discount from the WSO list price, plus tax and shipping.
    - Literature is ordered via the website [acamontereybay.org](http://acamontereybay.org); either filling out the form online or printing it and submitting it via email.
    - Someone from the Literature Committee arranges to deliver the order to a meeting or elsewhere, at which time funds are handed off to the Literature Committee rep.
- **Web:** [acamontereybay.org](http://acamontereybay.org) Evie was not in attendance
  - Meeting minutes are posted after they are approved.
- **Hospitals & Institutions (H&I)**
  - Pat was not in attendance. She has started an H&I meeting at Roundtree R&R in Watsonville.
  - David H. reported that Holly is doing the work to get approval for starting a meeting at New Life Center in Santa Cruz, a residential facility.
- **Sponsorship Committee: David E., Committee Chair**
  - **Announce at meetings and distribute flyers**
    - Next workshop is Saturday, March 16 at Scotts Valley Water District 11-2:30.
    - "Sponsorship Workshop: Handling the Tough Questions".
    - Birch and Renee are speakers; writing exercises and lunch included
    - Participants are welcome to bring a dish to share if they would like
  - **Announce at meetings** that planning for the workshop continues Saturday 3/2 and 3/9 from 2:15-3:00 pm at Staff of Life, or phone David E. Volunteers to help with logistics are encouraged to attend.

### Old Business:

- **ABC Ballot proposals for the April international annual business meeting in Sweden**
  - Renee explained that the WSO delegate (or other designee) of each meeting can poll the meeting about the ballot proposals and enter the meeting's choices online **by March 31**. (You can initiate the process at your meeting if there is no WSO delegate).
  - THIS IS OUR OPPORTUNITY TO HAVE A VOICE.
  - A sample polling worksheet for meetings is being emailed with the minutes.
  - To see ballot proposals: [acawso.org/category/ballot-prep/](http://acawso.org/category/ballot-prep/)
    - Select "Download and print"
    - The 10-page PDF includes a description of each of the 14 proposed items along with History/Reasoning; Argument in Favor; and WSO Analysis
  - To vote on behalf of the meeting: [adultchildren.org](http://adultchildren.org) "PROPOSALS VOTE HERE" **by 3/31**
- **Should Intergroup Donate to WSO?**
  - Last meeting Pat H. who is now Treasurer for WSO stated that WSO needs funds.
  - In response to a question about meeting donations, Renee clarified that the BRB recommends that meetings donate to their Intergroup and WSO in proportion of 60% to Intergroup and 40% to WSO.

## Intergroup Meeting Minutes

- Last meeting Pat H. said she would check on what is 'standard' regarding Intergroups donating to WSO. We will wait for that report before making a decision on donating.
- WSO has a handout titled "Where Does The Money Go?"
- **Sharing Intergroup Contact List with members**
  - To respect each individual's privacy / confidentiality, Carol (Secretary) will send a private email to everyone on the distribution list asking them to respond stating whether it is OK to share their information.

### New Business:

- **16-week Step Study starts March 31**

**Motion:** List the Step Study workshop on the Intergroup website and allow the meeting to offer literature at the 30% discount.

**Carol / Rachel**

**Vote:** 12-0-1 abstained

- Meeting list (printable) will continue to be updated by the Vice-Chair, or Clarissa will continue to do it if the new Vice-Chair is unable to do it.
- Clarification on vote count: The charter specifies a quorum is 2/3 of eligible voters. If a meeting has not chosen a representative, we do not count the meeting as having an eligible voter.
- **Newcomer pamphlet in PDF form** was requested to encourage outreach. We currently buy the pamphlets and it is not available in PDF form. Renee will add Outreach as an item on next agenda.
- **Insurance Policy**

Jean S. reported that Peter had taken care of a 4-meeting insurance policy to cover meetings whose leases require them to have insurance. Does IG want to own the insurance policy to make it easier to allow other meetings to add? It currently covers the 4 Palo Alto meetings at a cost of about \$65 twice a year per meeting. It was observed that if more meetings needed insurance and participated in the policy, it would likely reduce the per-meeting cost. It was observed that in CoDA, WSO handles insurance. Renee will put on the agenda for March.

### Motion: Adjournment

Jean S. / Beverle

Vote: 13-0-0

The meeting was adjourned at 3:25

Respectfully submitted,

Carol G. / Secretary 2/27/2019