

**Intergroup Meeting Minutes**  
 April 2018 Meeting held 4/21/18  
 Recorded by Carol G., Secretary

Attendees: Intergroup Representatives:

Group#	Group	IGR Name	Present	Proxy
CA1170	Women's	Renee H	X	(also Chair)
CA1277	Sunday	Patt H	X	
CA1264	SV	Darren	X	
CA1276	Sat Barn	Carol G	X	(also Secretary)
CA1241	Salinas	Susan E	X	
CA1169	Wed	Judy J	X	Stacey
CA477	PA Wed	Peter H		
CA1258	BC	Pat H	X	(also Treasurer)
CA1313	Fri Barn	David E	X	
CA1308	Men's			
CA971	Thur 7pm	Michael	X	
CA1075	Fri pm Los Gatos	Karen & Amie	X	

**Officers and Committee Chairs:**

**Visitor ACA Members**

Title	Name	Present	Proxy	Name
Chair	Renee H	X		Kerry
Vice-chair	Clarissa B	X		
Secretary	Carol G	X		
Treasurer	Pat H	X		
Web chair	Evie	X		
Literature chair	Beverle	X		
Events chair (new)	Jeff, Karen, Stacey	X		

- **Opening:** Renee H. opened the meeting with the ACA Serenity Prayer, followed by a reading of our Mission and Service statements. Roll Call / see attendance above. IGR's, proxies and officers vote; Visitors and committee chairs do not. 11 voting members present after traffic delays.
- **Minutes:** Motion: Approve minutes of March 24 meeting: Karen, Michael seconded; Vote 10-0
- **Resources to learn more about ACA:** Renee discussed
  - To get emails on local activities, send an email to [acamontereybay@gmail.com](mailto:acamontereybay@gmail.com).
  - Members can also use the above email to request an invitation to join SLACK, a service platform for ACA.
  - WSO newsletters from adultchildren.org:
    - monthly 'Traveler' newsletter – emailed to those who sign up on adultchildren.org.
    - quarterly downloadable 'ComLine' newsletter, open for member contributions. Includes poetry, stories etc.
  - Adultchildren.org has information about ACA, including meetings and meeting contact information. Check and update the contact information on your meetings.
  - ACA WSO Business meeting is in Toronto next week. ACA members can listen to the business meeting (but not the workshops) via internet.
- **Chair Report:** Renee
  - Spring retreat in Occidental / summer camp atmosphere – flyer circulated
  - A group went to a very inspiring Greater East Bay Area ACA (GEBACA) speaker meeting last week, with 50-60 attendees and 3 speakers. GEBACA organized the Occidental retreat.
  - Next Bonfire meeting is May 14 at 7pm, Black's Beach (end of 14<sup>th</sup> Ave).
  - Renee suggested each ACA meeting have a meeting binder (available for purchase from WSO, containing job descriptions of service positions) as reference material. Each meeting's group conscience governs their meetings.
  - Renee asks that the IGR's read the Charter and give feedback on any changes.
  - Clarissa suggests each IGR have an Intergroup folder with the Charter as reference material.

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- Amie reported that the San Francisco Intergroup wants to start an H&I (Hospitals and Institutions) committee.
- **Treasurer's Report:** Pat H.
  - The meeting started with \$269.75 and after 4 donations and before 7<sup>th</sup> tradition has \$749.65.
  - Pat will submit a spreadsheet to be circulated with the minutes.
  - Susan suggested each meeting keep a treasurer's report of their donations and how they spend their money.
- **Reports from IGR's (InterGroup Representatives)**
  - 7pm Tuesday Boulder Creek: Pat H. reported small but strong membership of 5-6 people. They read from BRB and share.
  - 9:30 Wednesday "Serenity Seekers" meeting at Live Oak Family Resource Center: Stacey representing on behalf of Judy reports the meeting is usually very well attended.
  - "ACA Women in Recovery" Thursday 5:30 meeting: Renee reported this meeting of very committed attendees consistently fills the room with 30-45, reads from BRB and has a monthly chair.
  - Scotts Valley Monday meeting: Darren reported they meet for an hour and 15 minutes. They are trying to promote service and have newcomers. They would like to always have literature on hand for newcomers.
  - Salinas "Freedom from the Past" meeting: Susan reported that with new attendees they now have 10 consistently attending. Next IG meeting she expects to bring a donation.
  - Sunday "Adult Loving Parent": Patt's reported the meeting is thriving with solid attendance. This meeting reads from chapters 8 and 15 of BRB, focusing on inner child and adult loving parent. Because they pay no rent they were pleased to be able to donate \$300 to Intergroup.
  - Friday 7:15-8:30 pm Barn meeting: David reported this meeting is well attended with 15-20+, a new treasurer and next meeting a new secretary. The most recent business meeting was well attended and requests that IG pass on as much literature discount as possible.
  - Saturday 9:00 "Heart Circle" Barn meeting: Carol reported meeting is well attended and has a new literature person. The meeting was able to donate \$70 to Intergroup.
  - "Friday Freedom" Los Gatos 7:30 pm meeting CA1075: Karen and Amie are elected co-IGR's. Members regularly go to Coco's after the meeting. They are discussing newcomer chips.
  - Thursday 7:00 pm meeting – Michael is newly elected IGR; the meeting going strong with 12-15 attendees.
  - Clarissa will add Salinas, Los Gatos and Palo Alto meetings to the published meeting schedule.
- **WSO Representative Report:** Pat H.
  - WSO conference call is 11am on 2<sup>nd</sup> Saturday of the month. This month's call was 2.5 hrs.
    - To participate: Dial-in number 712-432-0075 PIN: 427266
    - [www.adultchildren.org](http://www.adultchildren.org) > Repository > Resources > Monthly Telecon. Option to attend "by computer" (link and instructions on the website).
    - Participants announce themselves after connecting.
  - A new 'Little Red Book' pamphlet will be coming out in the next few months, as well as "Getting Started in ACA".
  - Pat suggests we not order literature until after the international business meeting next week, as there will be changes in the process.
- **Website Committee Report:** Evie V.
  - Evie reported looking at other IG websites and created a draft site map which the group reviewed and discussed.
  - David E., who has experience with web development, has offered to assist. He recommends using Bluehost.com for \$2.95/month. Renee moved / Carol seconded going forward with Bluehost. Funding rules discussion followed:

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- Motion: Pat H., treasurer, suggests that for expenditures we have 3 estimates to review as is the practice at WSO. Patt seconded. Vote: 8 yes 3 abstain
- Motion: Carol moved / Michael seconded the 3-estimate rule be limited to spending of \$100 per item or \$100 per year. Vote: 9 yes 2 no
- David explained that they can proceed to develop the new website but keep it private until it is demonstrated, adjusted and approved by the IG. This will make it easier to visualize than a paper site map. It was then unanimously decided that David and Evie proceed to develop the new website using Bluehost.
- Evie needs images for the website. Members are encouraged to send Monterey-Bay themed photos and images to Evie for the website.
- **Literature Committee: Beverle**
  - Kerry, Beverle and Darren met.
  - Renee will register our Intergroup online and purchases will be made by credit card.
  - Part of Renee's garage will be used for storage. Darren is getting shelving.
  - Literature is ordered in case quantities (20 books = 1 case) for 30% discount.
  - The group obtained a sample order form from GEBACA.
    - Suggest a group meeting order be for minimum 3 items
    - Materials to be picked up at monthly IG meeting or from Beverle or Darren by appointment
  - After discussion about pricing and how much discount to pass on, it was agreed that
    - Committee will submit a spreadsheet for review at next IG meeting listing each item with WSO case-level purchase price, tax and shipping and different % markup options to calculate item-level pricing options (for sale to meetings)
    - IG agreed we want to at the very least break even and probably make a little money on literature at the IG level
    - Each meeting decides what it wants to charge for books

### Old Business:

- **IGR's to discuss donations with their meetings:** Several groups have donated.

### New Business:

- **Next meeting** May 26 is on Memorial Day Weekend. Consensus was to keep it on that day.
- **Events Committee:**
  - Jeff reported that he participated in Events Committee in LA. Events can be speaker meetings, retreats, camp-outs, beach/sailing events etc.
  - Motion: Pat / Carol for Jeff, Stacey and Karen to co-chair Events Committee Vote: Unanimous
- **Santa Cruz offer to host an ACA WSO meeting?** Pat asked; we will carry over to next meeting.
- **Closing:** Motion to close the meeting: Pat, Michael seconded; Vote: unanimous
  - Renee closed the meeting at 3:34 with the traditional group ACA closing affirmation
- **Recap: Action Items for Intergroup Representatives:**
  - Ask members to submit Monterey Bay – themed images / photos to for website.
  - Announce IG meetings for remainder of 2018 will be 4<sup>th</sup> Saturday 2pm at PAMF, all invited
  - Check and update your meeting contact information on adultchildren.org
  - Read the Charter and submit any suggested updates to Renee.

Respectfully submitted,  
Carol G. / Secretary 4/22/18