



**ACA Monterey Bay Intergroup
Retreat Committee Report
Meeting Held Via Zoom
Monday, June 28, 2021**

Members present: Jeannie Mac Committee Chair and Program Chair
Renée (Zoom Host) and Registration Chair
Beverle – Retreat House Liaison
Evie - Publicity

Updates

- Renee volunteered to take the minutes of the meeting
- Beverle volunteered to be the Retreat House Liaison
- Committee adopted the revised draft Committee Duties/Job Descriptions as Final
- The following Committee positions have been filled:
 - Program Chair – Jeannie
 - Registration Chair – Renee
 - Treasurer – Shari
 - Publicity – Evie
 - Retreat House Liaison - Beverle
 - Contracts – Jeannie
 - God Can - Dottie
- Beverle volunteered to be the Retreat House Liaison
- The following Committee positions are open:
 - Secretary
 - Literature
 - Hospitality Coordinator
 - Beverage Coordinator
 - Bonfire Master
 - Evening Entertainment Coordinator
- After initial discussion, it was determined Jeannie should email the facility's Guest Services Manager inquiring as to the facility's current COVID-19 safety protocols.
- The Committee accepted and approved as final the second draft of the Retreat Committee Duties.
- It was voted to hold the first ACA Monterey Bay Retreat on February 4-6, 2022. This date will be held on the Koinonia calendar for future retreats (not under any obligation).
- The Committee reiterated the importance of the Intergroup Reps announcing at their meetings the Retreat Committee would welcome anyone interested in participating in the Retreat Committee. Job descriptions can be furnished upon request by emailing interest to acamontereybay@gmail.com or emailing/texting Jeannie at jeanniemac40@gmail.com/650-380-5254.



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- The Committee members re-visited Koinonia Conference Center. The walkthrough was led by the Guest Services Manager.

The 2022 prices have been revised as follows:

- ◇ \$187.00 remains covering the cost of
 - Two-night accommodations
 - Five meals (excluding Friday night)
 - Two evening snacks
 - A meeting room
- ◇ Revised Meal prices:
 - Breakfast - \$17.00
 - Lunch - \$19.00
 - Dinner - \$23.50
 - Snacks - \$5.50
- ◇ Commuters Registration is \$24.50 + meals (Meals may be brought in - refrigerator furnished)
- The cost differential for a one-night Retreat is only a \$26.00 price break; Saturday morning through Sunday lunch would be \$161.00. It was decided to have a two-day retreat.
- A copy of the draft contract has been requested and will be provided to the Intergroup Chairperson. The Committee noted that the Retreat Committee Chair will be signing the contract.
- The Committee is requesting the Intergroup for \$500 representing the Retreat site deposit to secure the date, representing 25 guaranteed registrant count (20% more can be accommodated if upper bunks are used).
- Deposit is due two weeks after the contract is signed.
- Renee is researching the \$1 million Certificate of Insurance is mandated by the facility with a potential cost of estimate \$120.00-\$175.00.
- Discussion followed about pertinent site information to be distributed to the Intergroup. It was suggested and decided to point the Intergroup to the Koinonia Conference Center website to see the accommodations and the vast amount of recreation offered including many hiking trails, a slide, a great swimming pool, Ping-Pong, etc.
https://www.koinoniaconferencegrounds.org/programs?qclid=Cj0KCQjw5uWGBhCTARIsAL70sLIsYXRG6irva2AGeBf9bBS48FQIBjHLgmyGDvc43hUvUStg41mEjhQaApF5EALw_wcB
- The theme for the Retreat was voted unanimously to be "No Shame No Blame." The logo, designed by Renee, will be revealed in the future.



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- The registration timeline has been established opening November 1, 2021, through closure on January 15, 2022.
- It was also noted that Commuters will need to register during this timeframe.
- Evie, Publicity Chair, will have the initial draft of the Retreat's flyer at the next Committee meeting.
- Evie is also constructing a web page linked to the acamontereybay.org website for Retreat information and registration.

All interested fellow travelers are invited to attend the next **Retreat Committee meeting** to be held on **Tuesday July 27th at 11:00 am Pacific on Zoom.**
Zoom ID Meeting ID: 851 6351 4642 Passcode: 145936

Submitted by,

Jeannie Mac
ACA Retreat Committee Chair
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